

## Risk assessment form

**Activity:** Parks & recreation grounds

**Assessment date:** March 2012

**Review date:** May 2016

<i>Hazard and risk</i>	<i>People at risk</i>	<i>Optional controls</i>	<i>Our controls</i>	<i>Our future controls</i>	<i>Risk level</i>	<i>Target date &amp; by whom</i>
<b>Open space</b> - Potholes in grass.	Members of the public	<ul style="list-style-type: none"> <li>Grass area inspected when cut and results recorded.</li> <li>Holes backfilled</li> </ul>	<ul style="list-style-type: none"> <li>Warning signs displayed</li> <li>Rabbit Control</li> <li>Holes backfilled</li> </ul>		Med	
<b>Trees</b> - Collapse. - Structural damage.	Members of the public	<ul style="list-style-type: none"> <li>Trees inspected on a regular basis, e.g. annually by arboriculturist, records of inspections kept.</li> <li>Local council responds to complaints from employees and members of the public if concerns raised about tree condition.</li> </ul>	<ul style="list-style-type: none"> <li>Local council responds to complaints from members of the public if concerns raised about tree condition.</li> <li>Annual programme of tree maintenance in place.</li> </ul>		low	
<b>Fixed furniture, e.g. benches etc</b> - Injury.	Members of the public	<ul style="list-style-type: none"> <li>Benches are bolted to the ground.</li> <li>Dog bins inspected and emptied weekly, unless more frequent emptying is necessary.</li> <li>Litter bins emptied and inspected regularly.</li> <li>Any damage/vandalism reported and repaired.</li> <li>Furniture brought in for winter months and annual repairs done.</li> </ul>	<ul style="list-style-type: none"> <li>Benches are bolted to the ground.</li> <li>Any damage/vandalism reported and repaired.</li> </ul>		low	

*Risk assessment (continued)*

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*Assessment date:*

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<i>Hazard and risk</i>	<i>People at risk</i>	<i>Optional controls</i>	<i>Our controls</i>	<i>Our future controls</i>	<i>Risk level</i>	<i>Target date &amp; by whom</i>
<b>Lone Working</b> - Violence. - Accident.	Contractors	<ul style="list-style-type: none"> <li>• SEE LONE WORKING RISK ASSESSMENT.</li> <li>• Employees advised not to approach gangs of people.</li> <li>• Emergency contact with police available.</li> <li>• Lone working prohibited.</li> <li>• No cash handling in park.</li> </ul>	Contractors responsible for own safety issues			
<b>Play equipment</b> - Trips, slips falls.	Members of the public	<ul style="list-style-type: none"> <li>• SEE PLAYGROUND RISK ASSESSMENT.</li> </ul>				

*Assessor's signature:*

*Clerk's signature:*

*Date:*

*Date:*