

HURSLEY PARISH HALL MANAGEMENT COMMITTEE

Minutes of a Meeting on Wednesday 24th May 2017 at 8pm

Attendance: Will Cameron, Amanda Apps, Christine Knowles, Cheryl Steel

Apologies: Ella Dench, Kristin Tridimas

AOB:

- 1 Tidy Up weekend – Saturday 15th July 9am at the hall
- 2 Foresters Frames to be put up in the Archie Heath Room
- 3 Room will be found in the cupboards in the Archie Heath Room for Christine to store Hall Management committee papers
- 4 Various payments passed to Christine Knowles for banking
- 5 CK to check TLS Alarms who have not been paid
- 6 The committee looked at putting in a key safe for occasional users of the hall. Also discussed getting all key fobs into the hall so that we purchase some more and get them all recalibrated the same.
- 7 The Committee will accept the quotation from the builder that put in the kitchen for £4.4k. We will also look at the plastic covering for the walls quoted at £1.5k after the painting is finished
- 8 Braces will be taken down for the missing acoustic board and made good when it is repainted
- 9 The Committee was asked if a second urinal could be put in the gents toilet. Due to the door, toilet cubicle door and radiator it is impossible to put in another toilet. There are 2 cubicles in the ladies, and a cubicle and urinal in the gents and the disabled toilet which is in line with regulations.
- 10 Baby changing facilities will be put in the shower room
- 11 The steamer for the floor is not working and it was suggested that Cheryl speaks with Gerry Norris at the school to see what small industrial steamers are available
- 12 Christine Knowles to investigate the Recycling Bins with another supplier as BIFFA wanted too many collections and it was too expensive
- 13 Chairs are looking a little ragged in the Archie Heath Room and Entrance. The Committee will think about new chairs when replacing the carpet tiles in the Archie Heath Room after painting

- 14 Trustees of the Hall
- a. The current Trustees of the Hall remain in name only as part of the management committee but no one wants to become a new trustee as this would mean that each trustee has to take on financial responsibility etc for the hall which no one is prepared to do

DATE OF NEXT MEETING:

Wednesday 19th July at 8pm at 110a Main Road, Hursley

TO DO LIST:

Tidy up weekend – 17 th July	ALL
Foresters Frames	?
TLS Alarms	Christine Knowles
Cupboard Tidy	Christine Knowles
Accept quote for repainting/plastic	Cheryl Steel/Christine Knowles
Baby Changing Facilities	Cheryl Steel
Floor Steamer	Cheryl Steel
Recycling Bin	Christine Knowles