

HURSLEY PARISH HALL MANAGEMENT COMMITTEE

Minutes of a Meeting on Wednesday 19th July 2017 at 8pm

Attendance: Will Cameron, Amanda Apps, Christine Knowles, Cheryl Steel

Apologies: Ella Dench, Kristin Tridimas

Matters Arising from the Previous Minutes:

- 1 Tidy Up weekend – Saturday 15th July 9am at the hall was very successful. Skip to be collected.
- 2 Foresters Frames to be put up in the Archie Heath Room by Barry.
- 3 CK to check TLS Alarms who have £40 charge outstanding
- 4 New Company will sort out calibration of the alarm system when it is next renewed in the Spring at a better rate.
- 5 Works due to commence next week.
- 6 Machinemart will be looked at for a new mop and buffer.
- 7 Christine Knowles to investigate the Recycling Bins with another supplier as BIFFA wanted too many collections and it was too expensive
- 8 Chairs are looking a little ragged in the Archie Heath Room and Entrance. The Committee will think about new chairs when replacing the carpet tiles in the Archie Heath Room after painting
- 9 Trustees of the Hall
 - a. Will to look into a Government Trustee Corporation for the hall trustee (John Brookes will resend information he has to Will)

Any Other Business

- i Garden is a bit messy – CK to speak to Jane @ Making Miracles
- ii Jane to clean up or she is charged more
- iii There is no planning for the large sign – needs to use the A Board only and it is put away at night
- iv Need to look at the Hopper to the left of the front door and the green wall due to it overflowing
- v Under the porch needs repainting – Cheryl to see if it can be added to the list for the redecorators
- vi The hedge was cut at the weekend

- vii Dead tree at the front to be felled at the weekend at a cost of £250 – some blocks of wood to be left for the children to sit on
- viii Tile fallen on the roof – will be fixed on next maintenance visit
- ix Archie Heath holes will be repainted during refurbishment
- x Narnia light to be fixed and the sensor fixed at the same time
- xi Ella Dench will be resigning from the Committee
- xii Chairs in the Archie Heath Room to be replaced – grant from HVCA or Parish Council?
- Xiii Carpet tiles to be replaced

Finance

Christine working on the budget and will add in chair replacement and refurbishment costs. Will be changing bank account to add a small petty cash account so that Cheryl has access to money for deposit refunds and cleaning products and small expenditure. There is cash of £34k in the bank with some debtors ie Mums and Tots and Hursley H'ams.

DATE OF NEXT MEETING:

Wednesday 27th September at 8pm at 110a Main Road, Hursley

TO DO LIST:

Foresters Frames	Barry Steel
TLS Alarms	Christine Knowles
Baby Changing Facilities	Cheryl Steel
Floor Steamer	Cheryl Steel
Recycling Bin	Christine Knowles
Government Trustee Corporation	Will Cameron
Grant for chairs etc	Will Cameron
Petty Cash Account	Christine Knowles