

HURSLEY PARISH HALL MANAGEMENT COMMITTEE MEETING – 2nd February 2017

Minutes

- 1 Attendees: Will Cameron, Ella Dench, Kristin Tridimas, Cheryl Steele and Amanda
- 2 Apologies received from Christine Knowles and Roland Isherwood
- 3 Minutes from the previous meeting:
- 4 Matters Arising from the previous minutes
 - a. The Committee has been unable to locate the original Making Miracles agreement in order to review the rental income. However, subsequent to the meeting Keith Fields has sent through information regarding the agreement so that we can get advice on how to progress this.
 - b. The quote for replacing the lead on the flat roof is £3462.00 + VAT. Christine to approve and pay.
 - c. A thank you to the Committee Members for tidying up areas around the hall – it all looks much better. Once the Panto is finished and a weekend can be organised the Committee decided that a skip would be hired to dump all the shed contents that are not in use or broken.
 - d. Utilisation of rental by third parties for activities ie yoga etc which was raised at the AGM – to be collated by Cheryl and Will and put into the Notice Board
 - e. Floor Tiles – have been purchased but will not be replaced until after the painting is finished
 - f. ID @ bank – Christine needs to get a bank mandate for everyone to sign.
 - g. Recycling bin – Christine to order and organise a fortnightly collection
 - h. Notice Board
 - i. Kristin will get the Millennium Notice Board refurbished following the quote.
 - j. Water Bill - Christine to investigate the water consumption with Southern Water
 - k. We have one quotation for the refurbishment of the toilets for the sum of just under £14,000. It was decided that these repairs would be scaled down as they are not in a state of disrepair really and this is a lot of money to spend. Cheryl to look at what is necessary ie new seats and painting of areas.
 - l. Cheryl will chase for the quote for repainting following the Panto in February.
 - m. There was a thank you to Cheryl and Janet who have cleaned all the chairs in the hall. Both to submit invoices for time and materials.
 - n. Will to email Richard Baker about the £48 nominal fee for the film nights and then invoice. review for Village events – it was noted that village evening events are charged at a nominal fee of £48 (this is double discounted and the rate for a children's party during the day).
 - o. Clock has been purchased – just needs to be put up on the wall – thanks again to Cheryl.
 - p. The Foresters have been asked to paint the frames only prior to being put back up.
 - q. The broken light fitting will be refitted as soon as possible.
- 5 Treasurers Report - tba
- 6 Any Other Business

- a. The committee has been approached by the HVCA regarding being on the new website. At the moment we have a presence on the Parish Council Website and it was decided that it was not appropriate to be on both.
- b. The boiler broke and so Cheryl ordered some temporary heaters in the meantime. Christine to reimburse Cheryl and the heaters will be kept onsite for emergencies. The boiler has been fixed and had its annual service and certificate issued.
- c. The Committee would also like to thank Cheryl for her tireless work with the Panto to get all legislation, questions and queries answered.
- d. A huge thanks to the Staff of Making Miracles too for their work with the Panto in the week leading up to the performance.

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Date and time of Next Meeting

- a. Wednesday 15th March at 8pm at 110a Main Road with a cuppa and a biscuit! All welcome.