

## HURSLEY PARISH HALL MANAGEMENT COMMITTEE MEETING – 22<sup>nd</sup> March 2017

### Minutes

- 1 Attendees: Kristin Tridimas, Cheryl Steele, Christine Knowles and Amanda Apps
- 2 Apologies received from Will Cameron and Ella Dench
- 3 Minutes from the previous meeting:
- 4 Matters Arising from the previous minutes
- 5 Treasurers Report
  - a. Annual Return was completed at the end of January.
  - b. Total in the bank from room hire is £20k
  - c. Christine will speak with Southern Water about the high water bill.
  - d. Electric is lower than budget due to a renegotiated tariff.
  - e. Christine will order a 240l recycling bin and organise for a 2 weekly collection.
  - f. £37k in the bank although there will be some higher costs for maintenance for next year as the repainting will not be done in this financial year.
- 6 Any Other Business
  - a. Cheryl discussed the problems with deposit and hall payment. At the moment hirers pay a refundable deposit and a hire fee. Increasingly this is paid by BACs direct rather than by cheque. The problem is looking at returning the deposit as Cheryl has occasionally returned this fee with a personal cheque. However, as cheques become less and less Christine suggested that some type of online banking was available to allow the return of these fees. Christine understands that this is difficult with the double signatory account but will look into it with the bank even if it is a sub-account used as an online petty cash facility rather than access to the full account.
  - b. Hall Maintenance
    - i. Tony Palmer, roofer, will complete works to the dormer and Cheryl will email when complete.
    - ii. Tony Smith, notice board fixer, will complete the refurbishment of this when the weather improves – probably around May along with the Parish council and Church boards.
    - iii. The downpipe is overflowing and so we will ask the builder when he looks at the Church downpipes to check whether it is blocked with leaves etc as it is causing the brickwork to go green.
    - iv. Cheryl to contact Ray the painter about possible redecoration of the hall, toilet and reception area.
  - c. There was a complaint from a hirer about the beer barrels and cardboard left after the panto. By yesterday, 21<sup>st</sup> March, these had still not been removed so Cheryl will see if they are gone by the weekend and otherwise an email will be sent by Will to David Killeen as it is over a month since the event!
  - d. Please can we liaise to organise a weekend for the skip to be filled!
  - e. The agreement for Jane of Making Miracles has been located. After a long discussion it was decided that Christine would organise an informal chat with Jane to negotiate an increase in her fee and the redraft of a new contract as it needs to

include the increase in children per day and that no 11+ children to attend the holiday club. Jane is aware that there will be an increase and about a new contract – it was decided that Christine could use her knowledge of this field of work without spending money on an expensive outside company to increase the weekly fee and perhaps with an additional contribution to the Gas/Electric/Water fees. With Ampfield hall being empty we are aware that there is no need to cause discord and risk losing our earning potential from this source.

- f. Cheryl spoke with Eleanor Bell concerning the broken light fixture and she has said that she will organise the contractor to come and fix it.
- g. Mums and Tots has seen a drop in numbers and some weeks it is not enough in subscription to pay for the hall hire. It has been suggested that a waive be made against this cost if numbers continue to drop.
- h. Christine has organised the Insurance for the Hall and the certificate will follow.
- i. Cheryl received a very abusive call from the Manager of the Kings Head on Saturday morning complaining about attendees of a children's party in the hall using his car park. She had to come down to the hall and ask parents to move their cars from the car park (there were 4 parked on the Kings Head area at 1pm). Cheryl did not enter the pub or have any further conversation with the Manager but it was deemed unfair for him to feel that he could vent his fury in this manner especially during the lunchtime trade.

A discussion was held on trying to level part of the area between the yew trees to provide some additional parking that would not affect the park or road access in order to alleviate this problem – perhaps we can view the area when we fill the skip!

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Date and time of Next Meeting – Annual General Meeting

- a. Wednesday 24<sup>th</sup> May at 8pm at the Parish Hall. All welcome.  
Refreshments provided.