

# HURSLEY PARISH COUNCIL

DRAFT NOT YET APPROVED BY COUNCIL

Minutes of the Bi-monthly Meeting of Hursley Parish Council held in the Parish Hall on Monday 13<sup>th</sup> November 2017, at 7.30 p.m.

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Present: Cllr Mrs E Bell in the Chair  
Mrs A Apps  
Mr M Arthur  
Mr D Killeen  
The Viscount Lifford  
Dr J O'Sullivan  
Mr G Rees  
Mr M. Waldron

In attendance: Mr J. L. Brooks, Clerk to the Council

Public/  
parishioners: Mrs Ellen Skinner, Mrs Rosie Brooks, Richard Baker, Ian Wells.

**107/17** **APOLOGIES**  
Mr J Winchester

**108/17** **MINUTES**  
The minutes of the meeting held on 11<sup>th</sup> September 2017, which had been circulated, were agreed and signed by the Chair.

**109/17** **MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 11<sup>th</sup> SEPTEMBER 2017**

ACTION  
/Clerk a) Collins Lane telephone box. Mrs Bell reported that nothing further had been heard from Winchester City Council or BT. She didn't know if any of the three listed phone boxes had been progressed. It was agreed that BT should be contacted direct.

b) Refurbishment of heritage signposts. The works had been completed and an invoice was awaited in respect of the three signposts for which the Parish Council were paying. The Standon triangle signpost had been replaced by Hampshire Highways. All works were welcomed.

ACTION  
/Clerk c) Purchase of new picnic table. The Clerk had circulated the quote received and it was decided to proceed with the purchase of a black table.

d) Minor rot damage etc and new notice board and post – Recreation Ground. Mr Waldron and the clerk had inspected again and recommended that no immediate action was necessary. The RoSPA report categorises the problems as low risk. However notices still needed attention.

e) Mr Arthur asked whether the HPHMC had considered the suggestion of an online bookings calendar for the hall. Mrs Apps reported that the committee did not favour this as it would be additional work for the manager. The Clerk offered to maintain a schedule of bookings on the

ACTION /Mrs  
Apps

Parish Council website if he could be provided with regular advance notice. Mrs Apps would take this suggestion back to the Committee.

110/17

### **QUESTIONS FROM PARISHIONERS**

Mr Toby Guest had enquired by email as to progress in respect of repairs to the damage to the railings and was it also possible to get the railings extended. The Clerk had responded saying that the repairs are in the hands of Hampshire County Council and had now received confirmation that the order had been placed with Skanska. As to an extension the Clerk had stated that we have asked before but we have been told no. The existing railings were opposed by HCC as being, inter alia, inappropriate in a rural setting. Views might have changed but the chance of getting anything done by HCC at their cost is now nil. It was suggested that the Parish Plan group might add this to the list of aspirations to prioritise what the parish propose to pay for ourselves. Mrs Bell noted that because of the many accesses there was very limited scope for more railings; Mr Arthur commented that the original study had concluded that no more could usefully be installed.

Mr Wells asked the council to note that the most recent large King's School intake from Hursley meant that 20 or so children were now waiting for the school bus outside the Parish Hall and he queried whether land in front of the hall could be made available to increase waiting space. Mr Killeen confirmed that a similar proposition was being considered by the Parish Plan group; the Clerk cautioned that the HPHMC would need to be consulted first because the land was within their lease. Mrs Bell suggested that parents might usefully bring the matter to the attention of Kings School and the Education Authority.

Mr Wells was also concerned about the churchyard tree closest to the bus stop which has shed a large branch recently. Mrs Bell confirmed that the Winchester City Council tree officer had been consulted and thought there was little danger from other branches; Mr Baker of HVCA had also inspected and agreed. It was suggested that Alan Beusmans be asked to look around the village and advise as to whether he could see any danger from other trees.

ACTION  
/Clerk

111/17

### **PLANNING MATTERS**

The Chair brought this item forward as Mrs Skinner was present to speak to the application for the extension of Hollyhock Cottage.

Mrs Skinner explained the reasons for the application and outlined informal advice received from development control officers of Winchester City Council. She confirmed that she had very recently received notification of adverse comments from the Winchester City Council Historic Environment officer which had resulted in the planning case officer advising that the application be withdrawn, amended and resubmitted. Mrs Bell confirmed that in her experience this would be standard advice in the face of such comments, and asked that any such resubmission be notified to the Parish Council.

- a) The schedule of applications and decisions ([attached](#)) was noted.

111/17 (Cont.)      b) Applications to be considered

<b>Ref. No.</b>	<b>Proposal/Address</b>
17/02399/HOU	Demolition of the existing rear extension, construction of ground floor and first floor rear extension Hollyhock Cottage, Main Road, Hursley
	The comments from the Historic Environment officer were noted and it was agreed to reserve comment pending the anticipated resubmission.
17/02638/PNCO U	Change of Use from light industrial to dwelling house Clarendon Lodge Clarendon Way.
	As this is a legal issue the council could offer no comment.
17/02527/HOU & 17/02528/LIS	Installation of a Wood Burning Stove and Flue South Parsonage Barn Bunstead Lane.
	No comment

c) Planning Enforcement process and WCC Review

Mrs Bell reported that the WCC reporting process to Parish Councils had been changed so that only new cases or completed cases were included on the regular updates; no report was made in respect of on-going cases. Representations were being made to reinstitute the previous format which included such updates. An external person had been brought in to conduct an independent review of the WCC Planning Enforcement process.

112/17

**POLICE REPORT**

The Clerk circulated a report of information obtained from Neighbourhood Watch and the Police.co.uk website ([attached](#)).

113/17

**COUNTY COUNCILLOR'S REPORT**

Mrs Warwick had sent a report for the meeting, which is [attached](#) hereto.

114/17

**DISTRICT COUNCILLOR'S REPORT**

Mrs Bell had circulated a report on behalf of herself and District Councillors Laming & Warwick, which is [attached](#) hereto.

As regards the Autumn Leaf clearance programme she commented on the apparent invisibility of the leaf sweepers in Hursley Parish.

115/17

**CORRESPONDENCE**

The Clerk had circulated a list of emails etc received since the last meeting which had been forwarded to members.

He also drew attention to a letter from Citizens Advice Winchester District seeking a donation. He reminded members that the council had made such a donation on several occasions previously, most recently in 2014/15 (£100) and

**115/17 (Cont.)** 2015/16 (£125). Members agreed that it would be appropriate to make a donation of £150 in respect of each of 2016/17 and the current financial year. The clerk was instructed to bring this proposal to the January meeting for ratification.

**116/17** **FINANCIAL STATEMENT**

The Council received a copy of the financial statement. See copy [attached](#) to these minutes. Authority was given for the payments listed.

**117/17** **PARISH PLAN UPDATE**

Mr Arthur and Mr Killeen reported on progress. The separate groups were in the process of fleshing out the suggested plan responses to perceived problems and there was to be a Steering Group meeting on 13<sup>th</sup> December.

Mr Arthur felt that it was not appropriate to make any firm suggestions for expenditure in 2018/19 until they had been agreed to be incorporated into the plan.

**118/17** **PRELIMINARY CONSIDERATION OF BUDGET FOR 2018/19**  
**(timed business 9pm)**

The Clerk presented a corrected draft budget ([attached](#)). After lengthy discussion it was generally agreed that it would be unwise to reduce the precept from the 2017/18 figure of £19,000. Councillors agreed to give further consideration to the matter bearing in mind that a final decision would have to be taken at the January 2018 meeting.

**119/17** **REPORTS OF COUNCIL REPRESENTATIVES**

a. **Parish Hall**

Mrs Apps reported that the hall had been repainted, toilet defects repaired, and the floor resealed. New carpet tiles and seats for the Archie Heath room were to be purchased and it was hoped that the four tables could be re-polished to remove scratches. Mr Alex Bell had recently volunteered to join the committee.

b. **Emergency/Flood Plan**

Mrs Warwick had finalised the Emergency Plan ([attached](#)), to which the Flood Plan would be annexed.

Mr Arthur had circulated a copy of the revised draft of the Flood Plan and it was agreed that this be adopted ([attached](#)). He had also circulated notes of the Flood Group meeting on 26<sup>th</sup> September 2017, ([attached](#)) as a record of the annual meeting required by the plan.

Points to note were that the main outlet from the village drain into the Poles Lane ditch was heavily silted up and obstructed by thick vegetation. He and Mrs Warwick were chasing Hampshire Highways to deal with this. It was agreed that the clerk should also write to Hampshire Highways; Mr Arthur would supply the necessary details. Also it seemed that Southern Water took no action to check whether the village sewer was becoming obstructed by fat bergs (the cause of the most serious problems during the last flooding incident) and the Clerk was asked to write to SW urging regular CCTV inspections. Mrs Bell would supply the appropriate contact details.

Dr O'Sullivan mentioned flooding problems at Ladwell and towards Ampfield

**119/17 (Cont.)** and Mrs Bell acknowledged that there were known problem points throughout the parish; however the Flood Plan currently applied to the village only.

- c) Conference report backs
  - i) HALC AGM (DK/EB)
  - ii) CPRE Neighbourhood Planning (DK/MA)
  - iii) Police & Crime (DK)
  - iv) Hants Rural Forum (EB)

**The above items were deferred due to time pressure**

- d) Forthcoming events
  - i) WDALC AGM 27<sup>th</sup> November. Noted. **Mrs Bell to attend.**
  - ii) Hants Highways Workshop 13<sup>th</sup> December. **Dr O’Sullivan to attend.**

**120/17**                    **RECREATION GROUND AND ENVIRONMENT**

- c) Lengthsman meeting and visit schedule.
- d) Contractor work packages.
- e) Recreation Ground land ownership.

**The above items were deferred due to time pressure**

ACTION  
/Clerk

- f) Tree pruning adjacent to Mausoleum. It was agreed to permit the works for which the Mausoleum Trust had obtained agreement from the Winchester City Council Tree officer.

**121/17**                    **ALLOTMENTS AND CEMETERY**  
**Deferred due to time pressure**

**122/17**                    **WW1 2018 COMMEMORATION**  
**Deferred due to time pressure**

**123/17**                    **CONSULTATIONS**

- a) Constituency Boundaries. It was agreed to reiterate the comments submitted to the last consultation.
- b) Winchester Movement Strategy. Mrs Bell urged members to make individual responses.

**124/17**                    **PARISH LIAISON**

- a) John Keble School
- b) All Saints’ Church
- c) IBM (Hursley Park)

**The above items were deferred due to time pressure**

**106/17**

**NEXT MEETING**

The next regular meeting of the Council will be held on 8<sup>th</sup> January 2017 at 7.30pm.

There being no further business the meeting closed at 9.45 p.m.