

HURSLEY PARISH HALL MANAGEMENT COMMITTEE

Minutes of a Meeting held on 28th February 2017

Attendees: Will Cameron, Kristin Tridimas, Cheryl Steel, Amanda Apps, Christine Knowles,

Apologies for Absence: Alex Bell

Matters Arising from the Previous Minutes

1. Foresters Frames – CS still waiting for sign writer.
2. Chairs for the Archie Heath Room to be ordered after the flooring. Awaiting information of a grant from HVCA for part payment
3. AA to complete note of activities in the hall.
4. John Brookes re Government Trustee Corporation – please forward detail again to Will Cameron.
5. CS has a quote for a new boiler of £2800 + VAT including installation. We will look at installation during July/August when the hall is in minimal use.
6. CS to look at the cost of a screen for the hall.
7. Tony Palmer to come to look at loose tiles
8. CK to look at opening a new account so that we get online banking etc which is the easiest option for our banking and access for CS too.
9. CK to look at a Recycling Bin
10. CK to organise a meeting with Making Miracles and Jane Ogden as soon as possible.
11. David Killeen to look at the Parish Plan and ideas for the hard standing and set by the Parish Hall for those waiting for a bus. The Committee is also looking at the moving of the Parish Council Board with the Parish Hall Board as the one for the Parish Council will be in the way of the new hard standing area and seating. The Parish Hall Board could then be mounted near the front door of the Parish Hall.

Any Other Business

- i) A thank you to AB who has fixed the curtain.
- ii) The Committee to discuss with AB about doing some gardening and planting bulbs and small shrubs to the side of the Archie Heath Room.
- iii) CS has chosen the new floor tiles for the Archie Heath Room with a grey and slight fleck.
- iv) Discussion was held on the 2 fuse boxes and concerns from DK – all electrical connections meet with all regulations.
- v) TLS has been paid by CS and CK wrote a cheque for all outstanding monies for CS.
- vi) Michael Arthur has questioned the invoice for the Hursley H'Ams concerning the hire but all agreed that it was similar to the price paid last year and was at a much discounted rate.
- vii) Job Description for CS was approved and confirmed the rate of pay and a small bonus for CS for all her hard work liaising with contractors etc.

Treasurers Report:

The account has £32.6k in the bank with the Panto, Pilates and Mums and Tots to pay. Trustees annual Return has been submitted and confirms that all policies have been reviewed.

Date and Time of Next Meeting:

Wednesday 25th April at 8pm at 110a Main Road, Hursley ~ all welcome!

ACTION:

Cheryl	Foresters Frames with the Sign Writer via Martin Waldron Order Chairs for Archie Heath Room Poster of Events – let Amanda know what is on and when so she can do it Cost of a screen Investigate when Tony Palmer is due re roof
Christine	Set up new Petty Cash account, Signatories with new bank Order Recycling Bin Meeting with Making Miracles re increase in fees for utilities
Will	John Brookes re Government Trustee Corporation Richard Baker re HVCA Grant for chairs in Archie Heath Room Liaise with DK re hard standing and seating
Amanda	Schedule of Events for the Notice Board At next PC Meeting ask for funding towards seating and hard standing
Alex	Remove some of fencing by the hall Gardening to the side of the Archie Heath Room