

HURSLEY PARISH COUNCIL

Minutes of the Bi-monthly Meeting of Hursley Parish Council held in the Parish Hall on Monday 8th January 2018, at 7.30 p.m.

Present: Cllr Mrs E Bell in the Chair
Mr M Arthur
Mr D Killeen
Dr J O'Sullivan
Mr G Rees
Mr M. Waldron
Mr J Winchester

In attendance: Mr J. L. Brooks, Clerk to the Council, Cllr Mrs Jan Warwick (from 9.00 pm)

Public/parishioners: Mrs Rosie Brooks, Mr Toby Guest

001/18

APOLOGIES

Mrs A Apps The Viscount Lifford

002/18

MINUTES

The minutes of the meeting held on 13th November 2017, which had been circulated, were agreed and signed by the Chair.

003/18

MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 11th SEPTEMBER 2017

- a) Collins Lane telephone box. The Clerk had contacted BT direct and had received a draft contract to purchase the telephone box for £1 which he had circulated. The council considered whether legal advice should be sought but concluded that, as other local Parish Councils had done so, and then proceeded with similar purchases, Hursley Parish Council did not need to do so. Accordingly it was RESOLVED that the Clerk be authorised to sign the contract on behalf of the Council and return it to BT.

ACTION
/Clerk

Various ideas for future use had been put forward – for instance a book exchange or information point and detailed proposals would be invited but these must address the question of who would manage the use on a day to day basis. A volunteer would be sought to maintain the surroundings.

- b) Arising from Minute 110/17, Alan Beusmans had made a “from the pavement” inspection of trees along the roads in the village and could see no evidence of any immediate danger. However he stressed that no guarantees could be offered. There was a long dead small tree in the garden of Cromwell House close to the electricity sub-station at North End but it was closely surrounded by larger healthy trees and unlikely to fall.

ACTION /Clerk c) Mr Arthur asked whether the HPHMC had reconsidered the suggestion of an online bookings calendar for the hall. In the interim the Clerk agreed to create an experimental calendar on the Parish Council website and ask for comments.

004/18 QUESTIONS FROM PARISHIONERS

ACTION /Clerk Mr Toby Guest enquired as to progress in respect of repairs to the damage to the railings at the south end of the village. The Clerk confirmed that nothing further had been received from Hampshire County Council and agreed to seek an update.

005/18 POLICE REPORT

The Clerk circulated a report of information obtained from Neighbourhood Watch and the Police.co.uk website ([attached](#)).

006/18 COUNTY COUNCILLOR'S REPORT

Mrs Warwick had sent a report for the meeting, which is [attached](#) hereto.

007/18 DISTRICT COUNCILLOR'S REPORT

A report had not been circulated but Mrs Bell commented briefly on various consultations which were under way.

009/18 CORRESPONDENCE

The Clerk had circulated a list of emails etc received since the last meeting which had been forwarded to members.

ACTION /Clerk a. Questionnaire – Growing a Rural Community. The Clerk was asked to liaise with Mr Killeen to provide an appropriate response.

ACTION /Clerk b. Priority Cutting List Path requests for 2018. It was agreed to repeat last year’s list. Mr Killeen commented on the deplorable state of part of the footpath from the Hocombe Wood Road/Hursley Road cross roads to the A3090 at Ratlake and the Clerk agreed to forward this to Ampfield Parish Council.

ACTION /Clerk c. Letter from Steve Brine MP asking for regular copies of APM minutes and for the three matters of most concern to the Parish Council. It was agreed to delay response to the latter item until further progress had been made with the Parish Plan.

ACTION /Clerk d. Winchester City Council – requesting permission to transfer the balance of £62.50 in Hursley’s share of Open Space (sports) Fund to the Winchester Town allocation. After discussion this was agreed.

010/18 PLANNING MATTERS

a) The schedule of applications and decisions ([attached](#)) was noted.

b) To approve the comments submitted by the Clerk in respect of application No. 17/01081/HCS (see copy email [attached](#)). The Council approved his comments.

010/18 (Cont.) Mrs Bell drew attention to a meeting in connection with this application to be

held at 6.30 pm immediately prior to Compton & Shawford Parish Council's meeting on 9th January.

a) Applications to be considered

17/01370/LIS & 17/01371/HOU (Amended plans) Single storey side extension, alterations to rear external staircase and insertion of glazed doors to rear ground floor, extension and conversion of coach house into living accommodation.
Culvers 36 Main Road Hursley

ACTION
/Clerk

The Parish Council noted that its concerns about the proposed link building closing the existing view through to the land at the rear appear to have been addressed. However it reiterates very strongly that should permission be granted, a condition should be imposed to the effect that contractors' vehicles must be parked on site and under no circumstances be allowed to park on the pavement. Pavement parking, completely blocking the footway, caused very frequent problems throughout the build period for other recent extensions.

17/03189/FUL New agricultural dwelling to supervise farming enterprise at Beechcroft Farm.

Mr Waldron declared an interest and left the meeting prior to consideration of this item.

ACTION
/Clerk

After discussion it was agreed to reiterate support for the proposal as for 16/03513/FUL.

ACTION
/Clerk

b) The Council noted receipt of a consultation request in respect of amended plans received in relation to 17/02399/HOU (Hollyhock Cottage Extensions). The Clerk was asked to inform Winchester City Council that whilst the amended drawings appeared to satisfy some of the concerns expressed by the Historic Environment officer the Council is very concerned that the existing Hursley windows should be preserved; the revised drawings appear to indicate replacement replica windows in the West elevation and the awkward incorporation of a replica Hursley window into a new door. The Council might wish to comment further once matters are clarified.

011/18

FINANCIAL STATEMENT

The Council received a copy of the financial statement. See copy [attached](#) to these minutes. Whilst the statement as such could not be approved because the bank statements had not arrived, authority was given for the payments listed.

012/18

DETERMINATION OF BUDGET AND PRECEPT FOR 2018/19

The Clerk presented a slightly revised draft budget ([attached](#)). After discussion it was agreed that it would be unwise to reduce the budget from the 2017/18 figure of £19,000 and it was therefore RESOLVED that the Parish Council precept on Winchester City Council for the sum of £18,657 (Note: Council Tax Support Grant would also be received in the sum of £343)

ACTION
/Clerk

012/18 (Cont.) It was agreed that the following provisional sums should be set aside for the projects listed:-

Renesola grant	£7,790
Rec Equipment replacement reserve	£4,000
Lighting the path through the churchyard to Church Lane.	£2,000
Repainting the railings at the south end of the village.	£2,000
A reserve for additional WW1 commemoration events.	£2,000
A reserve for expenditure necessary to develop the Parish Plan	£1,736
Possible reprinting of the "Hursley 2000" books written by Stan Rawdon	£1,000
Beacon at Farley Mount 11/11/18	£500
Provision of second speed limit reminder sign	£3,000
	<hr/>
	£24,026

013/18 **GENERAL DATA PROTECTION REGULATIONS – Appointment of Data Protection Officer.**

It was decided to defer this item until the March meeting in the hope that further advice would be received from HALC or Winchester City Council.

014/18 **APPOINTMENT OF INTERNAL AUDITOR**

ACTION After discussion the council agreed to re-appoint Mr John Murray as internal
/Clerk auditor to carry out all the work envisaged by the guidance set out in the publication 'Governance & Accountability in Local Councils in England & Wales - A Practitioners Guide' - issued by NALC & SLCC in 2016 or any subsequent amendments to this.

015/18 **PARISH PLAN UPDATE**

ACTION Mr Arthur and Mr Killeen reported on progress. The separate groups were
/Clerk hopeful of being ready to make an informal presentation to councillors during February. The Clerk was asked to suggest available dates.

016/18 **REPORTS OF COUNCIL REPRESENTATIVES**

- a. **Meetings attended** – none
- b. **Parish Hall** - Mrs Apps was not present.

017/18 **RECREATION GROUND AND ENVIRONMENT**

- a) Lengthsman and contractor work packages.

Next visit due 31st January 2018.

Mrs Bell observed that in this connection it would be most useful to know the dates when Hampshire County Council would, for instance, be verge cutting. Mrs Warwick offered to investigate the availability of this information in manageable form.

Suggestions for work were:

- ACTION
 - Weeding at the junction of the pavement and the church flint wall.
 - Digging out rotted leaves from Glebelands Path.
/Clerk

Mr Waldron asked about the provision of a nameplate for Glebelands

- 017/18 (Cont.) Path but the desirability and placing of this was not certain.
- b) Recreation Ground land ownership.
The email from Mr Warr of Batt Broadbent was considered and it was noted that matters would be simplified if the heirs of the original churchwardens (Sir John Alleyn and William Jones) could be traced. Mr Waldron believed that this might be possible so it was agreed that he and the Clerk should take this matter further in the first instance.
- ACTION /Clerk & MW
- c) Moss on Safety Surfaces – The Clerk reported having arranged for cleaning at a cost of £250 as a matter of emergency; his action was approved.
- ACTION /Clerk
- d) Replacement of Climbing Chimney – the Clerk requested authority to purchase a replacement at a cost of £330 plus VAT. This was approved.

018/18 ALLOTMENTS AND CEMETERY

Mr Waldron reported that there were several allotments not being maintained. There is one Hursley resident on the waiting list.

ACTION /Clerk

The Clerk was asked to write to all allotment holders seeking information as to whether they intended to cultivate their plots actively in the forthcoming year and reminding them of the terms of the agreements.

019/18 WW1 2018 COMMEMORATION

Mrs Bell noted that Mr Keys would like to put on another exhibition over Remembrance weekend. Mrs Stickland’s book might be expanded and republished, and Mrs Bell hoped that Mr Keys might be persuaded to turn his exhibition into a book.

020/18 PARISH LIAISON

There was nothing to report.

021/18 NEXT MEETING

The next regular meeting of the Council will be held on 12th March 2018 at 7.30pm.

There being no further business the meeting closed at 9.30 p.m.

Approved as a true record

Chair 08/01/2018