

HURSLEY PARISH COUNCIL

Minutes of the Bi-monthly Meeting of Hursley Parish Council held in the Parish Hall on Monday 12th March 2018, at 7.30 p.m.

Present: Cllr Mrs E Bell in the Chair
Mrs A Apps
Mr M Arthur
Mr D Killeen
The Viscount Lifford
Dr J O'Sullivan
Mr G Rees
Mr M. Waldron

In attendance: Mr J. L. Brooks, Clerk to the Council, Cllr B Laming, Cllr Mrs Jan Warwick (from 9.00 pm)

Public/
parishioners: Mrs Rosie Brooks, Mr Toby Guest, Mr S Brindle

022/18 **APOLOGIES**
Mr J Winchester

023/18 **MINUTES**
The minutes of the meeting held on 8th January 2018, which had been circulated, were agreed and signed by the Chair.

024/18 **MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 8th JANUARY 2018**

- a) Collins Lane telephone box. The Clerk confirmed that the contract had been signed and the price of £1 paid. However the matter would not be completed until the telephony had been removed and BT had advised that due to safety and training issues the recovery program had been delayed and this make take some time.

Mr Killeen noted that Ray Kent had maintained the land around the box for many years and suggested that some physical acknowledgment of his efforts be made, if acceptable to him. This was agreed.

- b) Broken Railings at South end of village. The Clerk reported that Hampshire Highways initially had some difficulties finding a fabricating company but this has now been overcome and they are being manufactured. Once they are delivered HH will be arranging installation.

025/18 **QUESTIONS FROM PARISHIONERS**

With regard to the Parish Plan, Mr Toby Guest enquired as to whether the parking solutions being considered were to be directed to the worst affected places rather than generally. Other than urging everyone to park responsibly, this was confirmed.

Mrs R Brooks drew attention to the 30mph repeater roundel in the bank alongside the recreation ground which was leaning heavily. Mrs Bell confirmed that she had already drawn Hampshire Highways' attention to this.

At Mrs Bell's invitation Mr S Brindle explained his proposal for a new house on land opposite Slackstead Manor. Councillors looked forward to seeing details once a formal application had been made to Winchester City Council. Mrs Bell advised that early discussions be held with the Historic Environment Planning Officers.

026/18 **POLICE REPORT**

The Clerk circulated a report of information obtained from Neighbourhood Watch and the Police.co.uk website ([attached](#)).

027/18 **COUNTY COUNCILLOR'S REPORT**

Mrs Warwick had sent a report for the meeting, which is [attached](#) hereto.

As regards the adverse weather matters, Mrs Bell commented that BT's grit bin had been used for rubbish by passers-by and she would suggest that they used a more specialist grit bin. Thanks were expressed to Mr Guest for clearing snow from pavements in the village centre.

028/18 **DISTRICT COUNCILLOR'S REPORT**

Mrs Warwick had sent a report for the meeting on behalf of herself, Mrs Bell and Mr Laming, which is [attached](#) hereto.

Mr Laming commented that discussions were ongoing as to the precise requirements of the Sports and Leisure centre and as regards the future of the old facility at River Park.

029/18 **CORRESPONDENCE**

- a) Treasurer All Saints' Church PCC – request for magazine grant. A sum of £150 had been budgeted for and payment was approved.
- b) Winchester CAB – asking that the Council's most recent donation be regarded as match funding for a mobile advice unit. This was agreed.

The Clerk had circulated a list of emails etc received since the last meeting which had been forwarded to members.

Mrs Bell urged attendance at the next WDALC meeting on 16th April, the Annual Conference of HALC on 21st March and the Affordable Housing meeting on 15th March.

030/18 **PLANNING MATTERS**

- a) The schedule of applications and decisions ([attached](#)) was noted.

b) Applications to be considered:-
18/00253/LIS and 18/00252/HOU - Single storey rear extension to replace 1980's conservatory at The Old School House 109 Main Road Hursley SO21 2JY.

The Council decided to support this application as the proposal would constitute an improvement over the existing conservatory.

030/18 (Cont.) The Council also noted that an application had been made on behalf of Keble

Memorial Primary School for “New sheltered outdoor learning zone, accessible amphitheatre with seating, new weldmesh boundary fencing and retrospective permission for pergola feature within existing outdoor area”. Whilst this had been received too late for formal consideration Councillors could see no reason to submit any adverse comment.

031/18

FINANCIAL STATEMENT

The Council received a copy of the financial statement. See copy [attached](#) to these minutes. The Statement was approved and authority was given for the payments listed.

032/18

**FREEDOM OF INFORMATION PUBLICATION SCHEME –
ADOPTION OF REVISED VERSION**

The Clerk had circulated a revised Freedom of information Publication Scheme ([attached](#)). He explained that this should have been amended some time ago to comply with current regulations. The Council agreed to adopt the scheme.

033/18

**GENERAL DATA PROTECTION REGULATIONS – APPOINTMENT
OF DATA PROTECTION OFFICER.**

The Clerk had circulated a suggested Data Protection Policy ([attached](#)) to comply with the provisions of the General Data Protection Regulations coming into force on 25th May 2018. It was agreed that the policy be adopted and that the Clerk should be appointed Data Protection Officer from that date.

034/18

ADOPTION OF LATEST PARISH ALLOWANCES

The Clerk had circulated the Report of the Independent Remuneration Panel for Winchester City Parish and Town Councils. ([Attached](#)) This report recommended that those parishes which felt that a basic allowance should be payable to councillors should be allowed to pay up to £279 per annum to elected councillors. A mileage allowance of 45p per mile could be paid together with a subsistence allowance in line with the City Council.

The Council agreed that a basic allowance should not be paid but adopted the travelling and subsistence rates stated.

035/18

APPOINTMENT OF PERSONNEL COMMITTEE

In view of Mr Brooks’ impending retirement as Parish Clerk Mrs Bell, Lord Lifford, Dr John O’Sullivan and Mr George Rees were appointed the Personnel Committee and charged with placing necessary advertisements interviewing candidates, agreeing a job description and terms of employment and making recommendations to the Parish Council as to an appointment.

036/18

PARISH PLAN UPDATE

There was nothing new to report. The groups were working on a first draft plan.

037/18

REPORTS OF COUNCIL REPRESENTATIVES

- a) **Meetings attended** – none
- b) **Parish Hall** - Mrs Apps reported that new carpet tiles and chairs were to be provided in the Archie Heath Room. A new boiler would be installed in the summer. It had been agreed that the fence between the front gate and church should be removed to provide space away from the road with possible relocation of the Parish Council noticeboard. A second, recycling, waste bin was to be provided.

038/18

RECREATION GROUND AND ENVIRONMENT

- a) Recreation ground mowing contract
It was agreed that the contract with Grass and Grounds should be renewed at the rate of £75 per visit.
- b) Lengthsman and contractor work packages.
Next visit due 25th April 2018 (Subject to Confirmation).
Suggestions for work were canvassed.
- c) Recreation Ground land ownership.
It was agreed that the Clerk and Mr Arthur should discuss this matter
- d) Update on Parish Drains
Mr Waldron reported that Hampshire County Council Engineers had carried out extensive investigation and clearance work. Drains at the IBM entrance had been cleared out and inspected by CCTV, some 9 tons of rubbish had been cleared from a chamber close to the school and works were to be done to stop water flowing across the A3090 at Standon.
- e) A recent inspection by Mr Killeen has found a newly opened hole in the rough ground close to Church Lane nearly opposite the drive to the Old Vicarage. Brick arches were visible therein. Mr Waldron was to investigate further and arrange for it to be marked in the interim and filled in if necessary.

ACTION
/Clerk & MA

ACTION /MW

039/18

ALLOTMENTS AND CEMETERY

- a) Cemetery Maintenance Contract
The Clerk had circulated quotes and it was agreed to continue with Mr Steel in view of his intimate knowledge of the work necessary and the excellent way in which he performed it.
- b) Mr Waldron reported that there were still three allotments not being maintained.
The Clerk was reminded to write to those allotment holders who did not appear to cultivate their plots actively and asking for their intentions as to the forthcoming year.

ACTION
/Clerk

040/18

WW1 2018 COMMEMORATION

Nothing new to report, although it was still hoped that a programme would be forthcoming.

041/18

PARISH LIAISON

Mrs Bell reported that Ruth Scorey had taken over from Julian Gerry as IBM Community Liaison.

042/18

ARRANGEMENTS FOR ANNUAL PARISH MEETING

It was agreed that the meeting should be held on 21st May 2018. Refreshments to be provided from the Chair's allowance. Topics for discussion to include the Parish Plan, traffic and parking, and broadband.

021/18

NEXT MEETING

The next regular meeting of the Council will be held on 14th May 2018 at 7.30pm.

There being no further business the meeting closed at 9.30 p.m.

Approved as a true record

Chair 14/05/2018