Hursley Community

 Emergency Plan

Plan last updated on: March 2020

**If you are in immediate danger, there is a serious incident or loss of life call 999**

# Plan distribution list

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Role** | **Phone number/email address** | **Issued on** |
| Emergency Planning Team Neil Jenkins | Hampshire County Council | emergency.planningteam@hants.gov.uk01962 846846Neil.Jenkins@hants.gov.uk | March 2020  |
| Hampshire and Isle of Wight Local Resilience Forum Laura Edwards  | Community Resilience Group | HIOWLRF@hants.gov.uk 01962 846846 07850 542652 |  |
| Gina ChandlerTom Fisher | Highways Engineer HCCFlood & Water Officer | Gina.chandler@hants.gov.uk01489 897501 / 01489 891038.Highways Support on 01962 794719Thomas.fisher2@hants.gov.uk01962 846730 |  |
| David Shaw | Emergency Plan Co-coordinatorWinchester City Council | dshaw@winchester.gov.ukTel: 01962 840222 (0830 to 5pm)**Out of Hours**:01962 865407 | March 2020  |
| Hursley Parish CouncillorsHursley Village Community AssociationHursley Parish Hall | Clerk and CouncillorsRichard Baker(Chairman)Ian ‘H’ Wells (Village Comms)Hard Copies of Plan | See list on pages 10-11Tel: 07766511487Tel: 07979852775Located with Clerk, Chairman and Parish Hall | March 2020 |

# Plan amendment list

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of amendment** | **Date for next revision** | **Details of changes made** | **Changed by** |
| DD/MM/YY | DD/MM/YY | Annex X added | Community Emergency Coordinator |
| DD/MM/YY | DD/MM/YY | New Community Emergency Team members added | Community Emergency Coordinator |
| DD/MM/YY | DD/MM/YY | Updated volunteer details | Community Emergency Coordinator |
|  |  |  |  |
|  |  |  |  |

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# Local risk assessment

|  |  |  |
| --- | --- | --- |
| **Risks** | **Impact on community** | **What can the Community Emergency Group do to prepare?** |
| Flooding in Hursley cellars and properties due to rising groundwater levels.Flash flooding in Hursley Village, Poles Lane, Silkstead, Pitt due to heavy rainfall | * Flooding of local streets
* Damage to property
* Impact on local businesses
 | Activate the Hursley Flood Plan (see Appendix 01) |
| Ingression and overflow of the sewer system following heavy rainfall and rising groundwater levels | Possible contamination of water suppliesLoss of toilet facilities | Activate the Hursley Flood Plan (Appendix 01) |
| Mains Gas Leak/Fire | Loss of gas supply to villageEvacuation of some properties | Open up Parish HallProtect vulnerable individualsSourcing alternative heating, fuel and warm foodProvide alternative accommodation |
| Major power cut/Severe weather | Loss of heatingInability to prepare warm meals | Open up Parish HallProtect vulnerable individualsSourcing alternative heating, fuel and warm foodProvide alternative accommodation |
| Major accident/incident/Fuel spillage (e.g. HGV/Bus/airplane) | Road closureSafe location for casualtiesEvacuation of homes | Open up Parish HallImmediate medical careWarnings to motorists |
| Agricultural incident, water contamination or disease outbreak | Evacuation of homesAlternative water supplyAreas of quarantine | Provide alternative accommodationRoad Closures |
| Incident/accident at a remote settlement/rural fires | Evacuation of homes | Provide alternative accommodationRoad Closures |

# Local skills and resources assessment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill/Resource** | **Who?** | **Contact details** | **Location** | **When might be unavailable?** |
| Local Medical AidRoyal Hampshire County Hospital Defibrillators x2 | **Prof David Warwick**(Orthopaedic Surgeon)**Dr Jules Barber** (GP)**Drs John & Geraldine O’Sullivan** (Retired)**Alison Bailey** (SRN)**David Killeen** (SCASEmergency Responder)Contact A&EParish HallCricket Club | 07887651451 or01962 775840079808718920796884320407928621501 or 01962 77527507834 12849401962 863535 | The Old Vicarage63 Collins LaneKeeper’s Cottage, Home Farm3 Heathcote PlaceExternal WallAccessible 24hrs | Weekday DaytimeWeekdayDaytime |
| 4x4 owners/drivers andChainsaw owners | George ReesRichard BakerJohn O’SullivanPhil Pratt | 01962 76791007766511487079688432040785003443301962 775168 | South Lynch Estate office |  |
| British GasAll Electricity EmergenciesSouthern Electric(SSE Power)Southern WaterEnvironment Agency  | Emergency NumbersEmergency Numbers | 0800 111999Dial: 1050800 072 7282 or0345 072 19050330 303 03680345 988 1188 |  |  |
| Water/food supplies | Post OfficeKings HeadDolphin Inn | 01962 77521901962 77520801962 775209 |  |  |
| Shelter/Temporary Accommodation | Parish HallMasonic HallJohn Keble SchoolIBM (Social Club) | Key HolderKey HolderMain Reception | Cheryl Steele07816355428John Brooks01962775552077884984210196277524101962815933 |  |
| Sand Bags Flood Defense Barriers, pumps and equipmentFallen Trees blocking road | Via WCC/HCCPolicy and Performance DeptHampshire CC | 01962 840222 or 01962 814910Ext: 2910Useful advice on www3.hants.gov.uk(Emergencies: sandbags)Blue Pages[www.bluepages.org.uk](http://www.bluepages.org.uk) An independent directory of flood protection products approved by the National Flood ForumTel: 01299 4030550300 555 1375(Out of hours) |  |  |

# Key locations identified with emergency services for use as places of safety

|  |  |  |  |
| --- | --- | --- | --- |
| **Building** | **Location** | **Potential use in an emergency** | **Contact details of key holder** |
| Parish Hall | Centre of Village | Rest Centre/safe place | Cheryl Steele07816355428 |
| Masonic Hall | Southern Centre of Village | Rest Centre/safe place | John Brooks01962 77555207788498421 |
| John Keble School Hall | South of Village | Rest Centre/safe place | Office01962 775241 |
| All Saints Church | Centre of Village | Rest Centre/safe place | Kristin Tridimas01962 775554 |
| IBM Social Club | Central best access from Southern approach | Rest Centre/safe place | 01962 815933 |

# Emergency contact list

|  |  |
| --- | --- |
|  | **Name**: Elizabeth Billingham  |
| **Title**: Clerk to the Parish Council |
| **24hr telephone contact**: 07512 6000039 - 07795 098817 |
| **Emai**l: clerk.hursley@gmail.com |
| **Address:** 7 Chapel Road, Swanmore SO32 2QA |
|  | **Name David Killeen**  |
| **Title**: Chairman, Parish Council |
| **24hr telephone contact**: 07834 128494 |
| **Email:** david.killeen@hursley.net |
| **Address**: 34 Main Road, Hursley |

# Parish Council Contacts

Elizabeth Billingham - Clerk 07512 6000039 - 07795 09881

Cllr David Killeen - Chair - 07834 128494

Cllr Eleanor Bell (Cllr and District Cllr) 07876230600

Cllr Jan Warwick (County Cllr) 01962 775840 or 07717104236

Mr Jerry Barnes - 07714 770020

Mr Toby Guest -

Mr. Sam Burge - 07843 472945

Dr John O’Sullivan 01962 775645 or 07968843204

Mr. George Rees 01962 767910

Mr. Martin Waldron 01962 775309

Cllr Hannah Williams (District Councillor) HWilliams@winchester.gov.uk

Cllr Brian Laming (District Councillor) 01962 862487

# HCVA Contacts

Mr. Richard Baker (Chairman) 07766511487

Pitt Residents’ Association Nick Molden 07765105902

# Hursley Flood Group Contacts

Natural hazards, such as floods or severe storms, often provide prior warning. The flood plan (Appendix 1) takes advantage of such warnings with, for example, instructions on sand bagging, removal of equipment to needed locations, providing alternate sources of power, light or water, extra equipment, and relocation of personnel with special skills. Phased states of alert allow such measures to be initiated in an orderly manner.

# Mr. John Brooks 01962 775552 or 07788498421

# Cllr Eleanor Bell 07876230600

# Cllr Jan Warwick 01962 775840 or 07717104236

# Ms. Louise Hedges 01962 775168 or 07734051006

# Mr. Martin Waldron 01962 775309

Mr. Richard Baker 07766511487

Mr. Michael Arthur 07780802880

Cllr David Killeen 07834 128494

# List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

|  |  |  |
| --- | --- | --- |
| **Organisation** | **Name and role of contact** | **Phone number** |
| Hursley Lunch Club | Cice Bull | 01962 775581 |
| All Saints Church | The Revd William Prescott The Revd Sally Heather | 01962 71455101962 622550 |

# Activation triggers

[Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable]

1. When we get a flood warning (EA alerts)
2. Police contact the coordinator

# First steps in an emergency

## [Use this space to add the steps to be followed in when the plan is activated]

|  |  |  |
| --- | --- | --- |
|  | **Instructions** | **Tick** |
| **1** | Call 999 (unless already alerted) |  |
| **2** | Ensure you are in no immediate danger |  |
| **3** | Contact the Parish Council Clerk/Chair |  |
| **4** | Establish Communication Base –eg Parish Hall |  |
| **5** | Appoint HPC/HVCA communication team eg phone calls, text alerts, leaflets, door to door. |  |
| **6** | Appoint a team (list of volunteers) to help with basic refreshments and support for victims, helpers. Enroll support of Pubs/IBM etc. |  |
| **7** | Create a sign-up list for helper/supplies/skills for volunteers located at either the Post Office or Parish Hall |  |
| **8** | Create list of vulnerable individuals |  |
| **9** | Create a list of helpful items needed: e.g. road cones, road signs, high viz jackets, machinery, supplies, heaters, pumps, sandbags, portaloos, power saws, 4 x 4s, snow or grit shovels and start to source them |  |
| **10** | Establish a rota of ‘duty’ volunteers |  |

# Community Emergency Group first meeting agenda

|  |
| --- |
| Date: Time: Location: Attendees: 1. What is the current situation?**Location of the emergency. Is it near:** * A school?
* A vulnerable area?
* A main access route?
* Type of emergency:
* Is there a threat to life?
* Has electricity, gas or water been affected?

**Are there any vulnerable people involved?*** Elderly
* Families with children

**What resources do we need**? * Food?
* Off-road vehicles?
* Blankets?
* Shelter?

2. Establishing contact with the emergency services3. How can we support the emergency services?4. What actions can safely be taken?5. Who is going to take the lead for the agreed actions?6. Any other issues? |

# Actions agreed with emergency responders in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home

# Alternative arrangements for staying in contact if usual communications have been disrupted

|  |  |  |
| --- | --- | --- |
| **Communication Type** | **Name of contact** | **Location** |
|  |  |  |
|  |  |  |