Hursley Community

Emergency Plan

Plan last updated on: March 2020

**If you are in immediate danger, there is a serious incident or loss of life call 999**

# Plan distribution list

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Role** | **Phone number/email address** | **Issued on** |
| Emergency Planning Team  Neil Jenkins | Hampshire County Council | emergency.planningteam@hants.gov.uk  01962 846846  Neil.Jenkins@hants.gov.uk | March 2020 |
| Hampshire and Isle of Wight Local Resilience Forum Laura Edwards | Community Resilience Group | HIOWLRF@hants.gov.uk  01962 846846  07850 542652 |  |
| Gina Chandler  Tom Fisher | Highways Engineer HCC  Flood & Water Officer | Gina.chandler@hants.gov.uk  01489 897501 / 01489 891038.  Highways Support on 01962 794719  [Thomas.fisher2@hants.gov.uk](mailto:thomas.fisher2@hants.gov.uk)  01962 846730 |  |
| David Shaw | Emergency Plan Co-coordinator  Winchester City Council | [dshaw@winchester.gov.uk](mailto:dshaw@winchester.gov.uk)  Tel: 01962 840222  (0830 to 5pm)  **Out of Hours**:  01962 865407 | March 2020 |
| Hursley Parish Councillors  Hursley Village Community Association  Hursley Parish Hall | Clerk and Councillors  Richard Baker  (Chairman)  Ian ‘H’ Wells (Village Comms)  Hard Copies of Plan | See list on pages 10-11  Tel: 07766511487  Tel: 07979852775  Located with Clerk, Chairman and Parish Hall | March 2020 |

# Plan amendment list

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of amendment** | **Date for next revision** | **Details of changes made** | **Changed by** |
| DD/MM/YY | DD/MM/YY | Annex X added | Community Emergency Coordinator |
| DD/MM/YY | DD/MM/YY | New Community Emergency Team members added | Community Emergency Coordinator |
| DD/MM/YY | DD/MM/YY | Updated volunteer details | Community Emergency Coordinator |
|  |  |  |  |
|  |  |  |  |

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# Local risk assessment

|  |  |  |
| --- | --- | --- |
| **Risks** | **Impact on community** | **What can the Community Emergency Group do to prepare?** |
| Flooding in Hursley cellars and properties due to rising groundwater levels.  Flash flooding in Hursley Village, Poles Lane, Silkstead, Pitt due to heavy rainfall | * Flooding of local streets * Damage to property * Impact on local businesses | Activate the Hursley Flood Plan (see Appendix 01) |
| Ingression and overflow of the sewer system following heavy rainfall and rising groundwater levels | Possible contamination of water supplies  Loss of toilet facilities | Activate the Hursley Flood Plan (Appendix 01) |
| Mains Gas Leak/Fire | Loss of gas supply to village  Evacuation of some properties | Open up Parish Hall  Protect vulnerable individuals  Sourcing alternative heating, fuel and warm food  Provide alternative accommodation |
| Major power cut/Severe weather | Loss of heating  Inability to prepare warm meals | Open up Parish Hall  Protect vulnerable individuals  Sourcing alternative heating, fuel and warm food  Provide alternative accommodation |
| Major accident/incident/Fuel spillage (e.g. HGV/Bus/airplane) | Road closure  Safe location for casualties  Evacuation of homes | Open up Parish Hall  Immediate medical care  Warnings to motorists |
| Agricultural incident, water contamination or disease outbreak | Evacuation of homes  Alternative water supply  Areas of quarantine | Provide alternative accommodation  Road Closures |
| Incident/accident at a remote settlement/rural fires | Evacuation of homes | Provide alternative accommodation  Road Closures |

# Local skills and resources assessment

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Skill/Resource** | **Who?** | **Contact details** | **Location** | **When might be unavailable?** |
| Local Medical Aid  Royal Hampshire County Hospital  Defibrillators x2 | **Prof David Warwick**  (Orthopaedic Surgeon)  **Dr Jules Barber** (GP)  **Drs John & Geraldine O’Sullivan** (Retired)  **Alison Bailey** (SRN)  **David Killeen** (SCASEmergency Responder)  Contact A&E  Parish Hall  Cricket Club | 07887651451 or  01962 775840  07980871892  07968843204  07928621501 or 01962 775275  07834 128494  01962 863535 | The Old Vicarage  63 Collins Lane  Keeper’s Cottage, Home Farm  3 Heathcote Place  External Wall  Accessible 24hrs | Weekday Daytime  Weekday  Daytime |
| 4x4 owners/drivers and  Chainsaw owners | George Rees  Richard Baker  John O’Sullivan  Phil Pratt | 01962 767910  07766511487  07968843204  07850034433  01962 775168 | South Lynch Estate office |  |
| British Gas  All Electricity Emergencies  Southern Electric  (SSE Power)  Southern Water  Environment Agency | Emergency Numbers  Emergency Numbers | 0800 111999  Dial: 105  0800 072 7282 or  0345 072 1905  0330 303 0368  0345 988 1188 |  |  |
| Water/food supplies | Post Office  Kings Head  Dolphin Inn | 01962 775219  01962 775208  01962 775209 |  |  |
| Shelter/Temporary Accommodation | Parish Hall  Masonic Hall  John Keble School  IBM (Social Club) | Key Holder  Key Holder  Main Reception | Cheryl Steele  07816355428  John Brooks  01962775552  07788498421  01962775241  01962815933 |  |
| Sand Bags  Flood Defense Barriers, pumps and equipment  Fallen Trees blocking road | Via WCC/HCC  Policy and Performance Dept  Hampshire CC | 01962 840222 or  01962 814910  Ext: 2910  Useful advice on www3.hants.gov.uk  (Emergencies: sandbags)  Blue Pages  [www.bluepages.org.uk](http://www.bluepages.org.uk) An independent directory of flood protection products approved by the National Flood Forum  Tel: 01299 403055  0300 555 1375  (Out of hours) |  |  |

# Key locations identified with emergency services for use as places of safety

|  |  |  |  |
| --- | --- | --- | --- |
| **Building** | **Location** | **Potential use in an emergency** | **Contact details of key holder** |
| Parish Hall | Centre of Village | Rest Centre/safe place | Cheryl Steele  07816355428 |
| Masonic Hall | Southern Centre of Village | Rest Centre/safe place | John Brooks  01962 775552  07788498421 |
| John Keble School Hall | South of Village | Rest Centre/safe place | Office  01962 775241 |
| All Saints Church | Centre of Village | Rest Centre/safe place | Kristin Tridimas  01962 775554 |
| IBM Social Club | Central best access from Southern approach | Rest Centre/safe place | 01962 815933 |

# Emergency contact list

|  |  |
| --- | --- |
|  | **Name**: Elizabeth Billingham |
| **Title**: Clerk to the Parish Council |
| **24hr telephone contact**: 07512 6000039 - 07795 098817 |
| **Emai**l: clerk.hursley@gmail.com |
| **Address:** 7 Chapel Road, Swanmore SO32 2QA |
|  | **Name David Killeen** |
| **Title**: Chairman, Parish Council |
| **24hr telephone contact**: 07834 128494 |
| **Email:** david.killeen@hursley.net |
| **Address**: 34 Main Road, Hursley |

# Parish Council Contacts

Elizabeth Billingham - Clerk 07512 6000039 - 07795 09881

Cllr David Killeen - Chair - 07834 128494

Cllr Eleanor Bell (Cllr and District Cllr) 07876230600

Cllr Jan Warwick (County Cllr) 01962 775840 or 07717104236

Mr Jerry Barnes - 07714 770020

Mr Toby Guest -

Mr. Sam Burge - 07843 472945

Dr John O’Sullivan 01962 775645 or 07968843204

Mr. George Rees 01962 767910

Mr. Martin Waldron 01962 775309

Cllr Hannah Williams (District Councillor) HWilliams@winchester.gov.uk

Cllr Brian Laming (District Councillor) 01962 862487

# HCVA Contacts

Mr. Richard Baker (Chairman) 07766511487

Pitt Residents’ Association Nick Molden 07765105902

# Hursley Flood Group Contacts

Natural hazards, such as floods or severe storms, often provide prior warning. The flood plan (Appendix 1) takes advantage of such warnings with, for example, instructions on sand bagging, removal of equipment to needed locations, providing alternate sources of power, light or water, extra equipment, and relocation of personnel with special skills. Phased states of alert allow such measures to be initiated in an orderly manner.

# Mr. John Brooks 01962 775552 or 07788498421

# Cllr Eleanor Bell 07876230600

# Cllr Jan Warwick 01962 775840 or 07717104236

# Ms. Louise Hedges 01962 775168 or 07734051006

# Mr. Martin Waldron 01962 775309

Mr. Richard Baker 07766511487

Mr. Michael Arthur 07780802880

Cllr David Killeen 07834 128494

# List of community organisations that may be helpful in identifying vulnerable people or communities in an emergency

|  |  |  |
| --- | --- | --- |
| **Organisation** | **Name and role of contact** | **Phone number** |
| Hursley Lunch Club | Cice Bull | 01962 775581 |
| All Saints Church | The Revd William Prescott  The Revd Sally Heather | 01962 714551  01962 622550 |

# Activation triggers

[Use this space to record details of how your plan will be activated. You should include details of how the plan will be activated as a result of a call from the emergency services, and also how your community will decide to activate the plan yourselves, if the emergency services are unavailable]

1. When we get a flood warning (EA alerts)
2. Police contact the coordinator

# First steps in an emergency

## [Use this space to add the steps to be followed in when the plan is activated]

|  |  |  |
| --- | --- | --- |
|  | **Instructions** | **Tick** |
| **1** | Call 999 (unless already alerted) |  |
| **2** | Ensure you are in no immediate danger |  |
| **3** | Contact the Parish Council Clerk/Chair |  |
| **4** | Establish Communication Base –eg Parish Hall |  |
| **5** | Appoint HPC/HVCA communication team eg phone calls, text alerts, leaflets, door to door. |  |
| **6** | Appoint a team (list of volunteers) to help with basic refreshments and support for victims, helpers. Enroll support of Pubs/IBM etc. |  |
| **7** | Create a sign-up list for helper/supplies/skills for volunteers located at either the Post Office or Parish Hall |  |
| **8** | Create list of vulnerable individuals |  |
| **9** | Create a list of helpful items needed: e.g. road cones, road signs, high viz jackets, machinery, supplies, heaters, pumps, sandbags, portaloos, power saws, 4 x 4s, snow or grit shovels and start to source them |  |
| **10** | Establish a rota of ‘duty’ volunteers |  |

# Community Emergency Group first meeting agenda

|  |
| --- |
| Date:  Time:  Location:  Attendees: 1. What is the current situation? **Location of the emergency. Is it near:**   * A school? * A vulnerable area? * A main access route? * Type of emergency: * Is there a threat to life? * Has electricity, gas or water been affected?   **Are there any vulnerable people involved?**   * Elderly * Families with children   **What resources do we need**?   * Food? * Off-road vehicles? * Blankets? * Shelter?  2. Establishing contact with the emergency services3. How can we support the emergency services?4. What actions can safely be taken?5. Who is going to take the lead for the agreed actions?6. Any other issues? |

# Actions agreed with emergency responders in the event of an evacuation

[Use this space to record details of the actions you can take to help your local authority if an evacuation is necessary in your community.]

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home

# Alternative arrangements for staying in contact if usual communications have been disrupted

|  |  |  |
| --- | --- | --- |
| **Communication Type** | **Name of contact** | **Location** |
|  |  |  |
|  |  |  |