

Hursley Parish Council meeting
Parish Hall, Hursley

Monday 13th January 2020

Hursley Parish Hall

MINUTES OF THE PARISH COUNCIL MEETING

<u>Present</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Killeen	Elizabeth Billingham – Clerk	Cllr O Sullivan
Cllr Waldron	Cllr Williams	
Cllr Rees		
Cllr Lang		
Cllr Barnes		
Cllr Bell		
Cllr Guest		

Item		ACTION
20/65	Welcome and Apologies	
	Cllr John O Sullivan sent his apologies.	
20/66	Co-option of new Councillor	
	One nomination had been received from Sam Burge. Mr Burge was asked to – Asked to give an introduction. Same Burge was asked to leave the meeting whilst Councillors voted. RESOLVED to accept Same Burge as a Parish Councillor	
20/67	PUBLIC PARTICIPATION	
	No members of the public	
20/68	To approve the minutes of the last meeting. 11th November 2019	
	RESOLVED as a true copy	
20/69	District Councillor report	
20/69.1	Matters arising Items 20/53 - Road Safety –Lining and traffic safety issues - Cllr Bell had contact Gina Campbell and informed her of the issues. It was noted more signs were down especially one at Standon where there were also broken car parts beneath the sign. ACTION Cllr Bell would go back and emphasis the need to repair the signs. Car charging points – Cllr Bell and Warwick to write an article which gives guidelines for the	Cllr Bell and Cllr Warwick

	<p>advice the Parish Council should be using to give to those considering installing charging points.</p> <p>ACTION – Cllr Warwick / Cllr Bell – publish a statement from HCC</p> <p>Bin collection - After the last meeting Cllr Williams has checked this report and confirmed that the glass bin would remain on the site at Dolphin Pub. It was noted that the bins were replaced with new ones.</p>	
20/69.2	<p>Cllr Williams report was sent out prior to the meeting.</p> <p>Cllr Williams was asked about any possible development at Otterborne – she noted that there were no new plans submitted. Otterborne PC will be monitoring the situation.</p> <p>Cllr Bell had asked about road markings/lines and when they would be updated. Cllr Williams noted that there had been a few repeater signs down. One sign was worn and fallen behind the pub and will be replaced.</p>	
20/70	County Councillor report	
20/70.1	<p>Matters arising:</p> <p>Item 20/54 - Poles Lane – Lower Shawlands – It was noted that the hedge had been cut since the last meeting.</p>	
20/70.2	<p>Report was sent out prior to the meeting.</p> <p>Flood risk – Cllr Waldron and reported ditches in Poles Lane are to be cleared. The Dell was currently above 41.5m. Those with cellars at risk etc have been visited. Southern Water will pump if necessary.</p>	
20/71	<p>Police and Crime report</p> <p>Matters arising — Item 20/41 Pelican Close - This was reported and Clerk has been chasing chasing a reply from Housing ACTION Clerk</p>	Clerk
20/71.2	There had been a report of a burglary within village. Not aware of any other crimes at this time.	
20/72	Finance and Council matters	
20/72.1	<p>Matters arising:</p> <p>Item 20/56.2 – Budget – Recreation Ground – Cllr Rees would talk to Alex Bell about what equipment needed replacing at the Recreation Ground.</p>	Cllr Rees
20/72.2	Revised budget and agree Precept 2020	

	Year end 2018/2019	Budget 19/20	Spent to 31/12/19	Estimated additional spend to 31/03/20	Total spend estimate	Potential over/under spend	Suggested Budget 20/21	Change from previous year
Insurance	£ 951.56	£ 900.00	£ 990.14	£ -	£ 990.14	£90.14	£ 1,000.00	£ 100.00
HALC HPFA CPRE Subscription	£ 386.00	£ 306.00	£ 336.00	£ 50.00	£ 386.00	£80.00	£ 400.00	£ 94.00
Audit	£ 205.00	£ 210.00	£ 405.00		£ 405.00	£195.00	£ 450.00	£ 240.00
PCC Magazine		£ 150.00		£ 150.00	£ 150.00	£0.00	£ 150.00	£ -
Farley Church		£ 150.00	£ 550.00		£ 550.00	£400.00	£ 400.00	£ 250.00
Misc. Grants	£ 9,268.30	£ 500.00	£ 2,343.60	£ 500.00	£ 2,843.60	£2,343.60	£ 500.00	£ -
Rec. Gang mowing inc perimeter mowing (now one contract)	£ 3,474.00	£ 4,000.00	£ 3,140.00	£ 600.00	£ 3,740.00	£-260.00	£ 4,000.00	£ -
Misc. Environmental expenditure including rec. Maintenance		£ 1,000.00	£ 356.00	£ 550.00	£ 906.00	£-94.00	£ 1,000.00	£ -
Notice Boards		£ -		£ 100.00		£100.00		£ -
Path Lighting		£ -				£0.00		£ -
Cemetery Improvements and unusual items		£ 500.00			£ -	£-500.00	£ 500.00	£ -
Cemetery regular maintenance and water	£ 586.52	£ 300.00	£ 578.10	£ 50.00	£ 628.10	£328.10	£ 600.00	£ 300.00
Clerk's Net Salary	£ 3,965.32	£ 3,415.00	£ 3,102.44	£ 282.04	£ 3,384.48	£-630.84	£ 3,500.00	£ 85.00
PAYE	£ 1,095.18	£ 850.00	£ 352.80	£ 154.00	£ 506.80	£-588.38	£ 800.00	
Mileage	£ 266.60	£ 80.00	£ 434.30	£ 150.00	£ 584.30	£504.30	£ 400.00	£ 320.00
Office Allowance	£ 461.40	£ 260.00	£ 210.00	£ 100.00	£ 310.00	£150.00	£ 260.00	£ -
General Admin. inc subs/websit	£ 8,995.14	£ 500.00	£ 785.19	£ 250.00	£ 1,035.19	£535.19	£ 550.00	£ 50.00
Chair's Allowance	£ 152.89	£ 200.00			£ -	£-200.00	£ 200.00	£ -
Parish Projects					£ -	£0.00		£ -
1914 Centenary					£ -	£0.00		£ -
Speed sign	£ 320.00	£ 1,000.00	£ 417.00	£ 6,000.00	£ 6,417.00	£5,417.00	£ 1,000.00	£ -
Lengthsman etc		£ 500.00	£ 76.00		£ 76.00	£-424.00	£ 500.00	£ -
Dog Bins	£ 280.00	£ 280.00	£ 210.00	£ 70.00	£ 70.00	£-210.00	£ 300.00	£ 20.00
Parish Plan	£ 923.98		£ 157.00		£ 157.00	£157.00		
NEW - Parish General Contract							£ 2,000.00	
Contingency say 5%		£ 755.05					£ 825.50	£ 70.45
Total	£ 31,331.89	£ 15,856.05	£ 14,443.57	£ 9,006.04	£ 23,139.61	£8,138.61	£ 19,335.50	£ 1,429.45
Community Benefit Grants			£ -		£ -	£ -		
Indicative Gross Precept from November meeting							£ 21,000.00	
Other Income (estimated)							£ 984.00	Suggested Gross Precept
Surplus (Deficit) of income over expenditure							£ 2,648.50	105.00%
INCOME		Income to date	Projected income to year end	Total Income		20/21 Budgeted Income		
Precept		£ 20,000.00	£ -	£ 20,000.00	£ 20,000.00	£ 20,000.00		
Grants/Donations		£ -	£ -	£ -	£ -			
Bank interest		£ 19.83	£ 12.00	£ 31.83	£ 31.83	£ 32.00		
Allotment Rents		£ 99.00		£ 99.00	£ 99.00	£ 100.00		
Substation Rent		£ -	£ 52.00	£ 52.00	£ 52.00	£ 52.00		
Miscellaneous Income			£ -	£ -	£ -	£ 300.00		
Cemetery fees		£ 561.00	£ 300.00	£ 861.00	£ 861.00	£ 500.00		
Starting balance (Excl Renesola)		£ 20,679.83	£ 364.00	£ 21,043.83	£21,043.83	£ 20,984.00		Total estimated income
		Plus starting balance				£ 4,418.04		Plus est. starting balance
£ 44,702.21		Less total expenditure		£ 25,461.87		£ 19,335.50		20/21 Expenditure
		Projected balance at 31/03/19		£ 4,418.04		£ 2,769.54		Projected balance at 31/03/19
		Balance change over year		£ 4,418.04		£ 1,648.50		Balance change over year
		2020/21 - D is £439.80		Last year 2018/19 £435.72				
		Tax Band	Precept	Per week	Tax Band	Precept	Per week	
		A	£3.15	£0.06	A	£28.02	£0.54	
		B	£3.68	£0.07	B	£32.69	£0.63	Net Precept
		C	£4.20	£0.08	C	£37.36	£0.72	
		D	£4.73	£0.09	D	£42.03	£0.80	Percentage change in
		E	£5.78	£0.11	E	£51.37	£0.99	
		F	£6.83	£0.13	F	£60.71	£1.17	
		G	£7.88	£0.15	G	£70.05	£1.35	
		H	£9.46	£0.18	H	£84.07	£1.62	

	<p>RESOLVED to approve the PRECEPT approved of £21,000</p> <p>Broadband – Cllr Killeen showed a map of coverage of Super-Fast Broadband. Open Reach are offering to install fibre to house for certain homes at a cost of approx. £90,000 with grant money. Cllr Killeen working on proposal with Cllr Warwick</p>																																																																																																																																																																											
20/72.3	<p>To approve payments for January 2020</p> <table><tr><td colspan="2">JANUARY 2020 PAYMENTS</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1641</td><td></td><td>1641</td><td>E Billingham</td><td>other expesnes</td><td>£ 261.90</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1642</td><td></td><td>1642</td><td>E Billingham</td><td>December pay</td><td>£ 282.04</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1643</td><td></td><td>1643</td><td>Premier Grounds</td><td>Clearance</td><td>£ 48.00</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1644</td><td></td><td>1644</td><td>E Billingham</td><td>January pay</td><td>£ 282.04</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1645</td><td></td><td>1645</td><td>E Billingham</td><td>February pay</td><td>£ 282.04</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1646</td><td>x</td><td>1646</td><td>D Killen</td><td>Parish Plan</td><td>£297.00</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1647</td><td>s</td><td>1647</td><td>PK Littlejohn</td><td>Vat</td><td>£40.00</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1648</td><td>s</td><td>1648</td><td>J Barnes</td><td>Map printing</td><td>£26.40</td><td></td><td></td><td></td></tr><tr><td>13-Jan-20</td><td>1649</td><td>x</td><td>1649</td><td>Toby Guest</td><td>Goal net</td><td>£137.71</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>Total</td><td>£1,657.13</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td>Bank Statement 31st Dec (no payments in Jan to date)</td><td></td><td>£4,830.62</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td>Savings Statement</td><td></td><td>£46,471.83</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td>Uncleared payments</td><td></td><td>£1,876.02</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td>Balance</td><td></td><td>£49,426.43</td><td></td><td></td><td></td></tr></table>	JANUARY 2020 PAYMENTS										13-Jan-20	1641		1641	E Billingham	other expesnes	£ 261.90				13-Jan-20	1642		1642	E Billingham	December pay	£ 282.04				13-Jan-20	1643		1643	Premier Grounds	Clearance	£ 48.00				13-Jan-20	1644		1644	E Billingham	January pay	£ 282.04				13-Jan-20	1645		1645	E Billingham	February pay	£ 282.04				13-Jan-20	1646	x	1646	D Killen	Parish Plan	£297.00				13-Jan-20	1647	s	1647	PK Littlejohn	Vat	£40.00				13-Jan-20	1648	s	1648	J Barnes	Map printing	£26.40				13-Jan-20	1649	x	1649	Toby Guest	Goal net	£137.71																			Total	£1,657.13																		Bank Statement 31st Dec (no payments in Jan to date)		£4,830.62								Savings Statement		£46,471.83								Uncleared payments		£1,876.02								Balance		£49,426.43				
JANUARY 2020 PAYMENTS																																																																																																																																																																												
13-Jan-20	1641		1641	E Billingham	other expesnes	£ 261.90																																																																																																																																																																						
13-Jan-20	1642		1642	E Billingham	December pay	£ 282.04																																																																																																																																																																						
13-Jan-20	1643		1643	Premier Grounds	Clearance	£ 48.00																																																																																																																																																																						
13-Jan-20	1644		1644	E Billingham	January pay	£ 282.04																																																																																																																																																																						
13-Jan-20	1645		1645	E Billingham	February pay	£ 282.04																																																																																																																																																																						
13-Jan-20	1646	x	1646	D Killen	Parish Plan	£297.00																																																																																																																																																																						
13-Jan-20	1647	s	1647	PK Littlejohn	Vat	£40.00																																																																																																																																																																						
13-Jan-20	1648	s	1648	J Barnes	Map printing	£26.40																																																																																																																																																																						
13-Jan-20	1649	x	1649	Toby Guest	Goal net	£137.71																																																																																																																																																																						
					Total	£1,657.13																																																																																																																																																																						
				Bank Statement 31st Dec (no payments in Jan to date)		£4,830.62																																																																																																																																																																						
				Savings Statement		£46,471.83																																																																																																																																																																						
				Uncleared payments		£1,876.02																																																																																																																																																																						
				Balance		£49,426.43																																																																																																																																																																						
	APPROVED																																																																																																																																																																											
20/72.3	<p>To discuss update on SLR</p> <p>Cllr Killeen and the Clerk met with Ian Janes from HCC and discussed the proposal for new SLR sites. Nine new sites were discussed and in principal were agreed. Clerk has now applied for the license of these sites.</p> <p>There is a two-week restriction for each site so Clerk is drawing up a schedule of works so the current shared one and new ones can be programmed into a rotation.</p> <p>Clerk has requested a quote for cost of moving signs which has been confirmed as £100 per visit.</p> <p>Quotes have been forwarded to Cllrs.</p>																																																																																																																																																																											
	<p>RESOLVED To agree to purchase Quote 1021: 2 x Battery/Mobile devices for use at 7 locations; £3644.13 with added option of purchasing separate Lithium batteries</p> <p>ACTION Clerk to order</p>	Clerk																																																																																																																																																																										
20/72.4	<p>To discuss and agree the proposal for contracts to maintain the Pitt Road main area and for the cleaning of 3 bus shelters at Pitt and Standon.</p> <p>Matters arising - Cllr Bell noted that she was waiting a quote to find someone willing to clean the bus shelters. Cllr Waldron had obtained a quote for cleaning, washed and swept etc for £75.00 RESOLVED to approve. Michael Rebbeck</p> <p>Glass on bus stop and noticeboard can be replaced –Replace with metal and paint bus stop</p> <p>ACTION Clerk</p> <p>Notice board – REPLACE glass</p>	Clerk																																																																																																																																																																										

	<p>Road Sweeping – Martin Taylor had been out to inspect the areas. A Sweep had taken place 29/10/19 and is due 22/01/2020</p> <p>Port Lane/ Keble Close needed to be added to road sweeping schedule ACTION Clerk</p>	Clerk
20/72.5	<p>To discuss and agree a proposal to install a new lamp standard to the front of the Parish Hall/bus stop at the cost of £2400 which would be partly grant funded.</p> <p>Matters arising – Item 20/56. – Lighting outside Village Hall.</p>	
	<p>It was agreed that they were not going forward with any new lighting until existing lighting issues sorted. Awaiting Village Hall update.</p> <p>Cllr Guest noted that after the last hall meeting it had been agreed to repair the lights outside the hall with LEDs.</p> <p>The light at the front of the hall had had its timer fixed.</p> <p>End of church path lights will be linked to set up lights down Glebelands path.</p>	
20/73	Planning	
20/73.1	<p>Matters arising</p> <p>Item 20/57 Glass bins – Resolved see earlier mention under District Councillor</p> <p>Item 20/43.1 - House at Ladwell – Details of compliance – Cllr Bell was told that Details of compliance had not been completed. ACTION Cllr Bell ON GOING</p> <p>Item 20/43.1 - Extension at Bunstead Lane –Still no safety barrier. ACTION Cllr Bell ON GOING</p> <p>Item 20/43.1 - 124 Lower Shawlands – Relating to parking on the field. The Clerk had looked back and found correspondence relating to concern over the amount of parking and if there was a business being run from the site. Cllr Bell had noted concern at that time. ON GOING</p> <p>The Parish Council want to meet with planning and want to know that appropriate action has been taken to ensure that all conditions have been completed on these and other building plans.</p> <p>ACTION Clerk to ask to meet with head of planning and to get answers.</p>	<p>Cllr Bell</p> <p>Cllr Bell</p> <p>Clerk</p>
20/73.2	To note any Decisions made by WCC.	
	See below	
20/73.3	<p>To consider any applications</p> <p>19/02532/PNCOU - The Hampshire Door Company, Old Poultry Shed, Upper Slackstead Farm, Farley Lane, Braishfield NO OBJECTION</p> <p>Conversion of office to single dwelling house</p> <p>19/02506/LIS - 2 Upper Silkstead Cottages, Hursley (In Compton and Shawford PC but Hursley are being consulted) Removal of Window and creating a door opening NO OBJECTION</p> <p>19/02479/PNCOU- Clarendon House – Change from light industrial to dwelling house</p> <p>APPROVED</p> <p>19/02473/FUL - Pitt Vale Garage, Romsey Road, Winchester, SO22 5QN – New vehicle repair shop NO OBJECTION</p> <p>19/02687/HOU 30 Meredun Close Hursley Winchester Hampshire SO21 2JB Replacement of existing conservatory with new orangery NO OBJECTION</p>	
20/73.4	Update on Affordable Housing	
	<p>Housing Association had been offered an exemption site so opinion was sought from the village. Affordable housing survey had been completed and sent to 350 houses across the Parish</p> <p>220 within village – 100 responses. 60% No but maybe a yes with conditions. 40% said No. but a yes with condition. Clerk to summarise and write a response. Distribute the comments. ACTION Clerk</p>	Clerk
20/74	Parish Plan Update – nothing to update	
	Broadband coverage was discussed and plans moving forward to bring high speed broadband to some areas via a grant system. The shop was moving forward.	
20/75	Reports of Council Representatives.	

20/75.1	Meetings or training attended - none	
20/75.2	Village Hall – Cllr Guest	
	<p>Minutes sent out prior to the meeting.</p> <p>Summary of plans by Village Hall committee were – To repair the patches in the road and build French drain. Lane is unadopted but owned by the Parish Council. Agreed in principle to repair the road but want long wearing areas. ACTION Cllr Guest to ask for a quote.</p> <p>Gully – extensive BT cable that needed to be aware of any new drainage placement. Grate would need to be raised. Agreed in principle to get quotes.</p> <p>Noticeboards – agreed no objection to move it to the side of the hall.</p>	Cllr Guest
20/76	Recreation Ground & Environment Matters.	
	Matters arising	
	Cllr Guest -had sourced net for £120 – RESOLVED to approve purchase.	
20/77	<p>Lengthsman –5th February 2020</p> <p>Lengthsman made a mess of the houses whilst clearing leaves with blower – ACTION Clerk to tell Lengthsman to take more care.</p> <p>Road signs cleaning – Clean all the signs in the Parish. ACTION Cllr Lang and Cllr Barnes to map them</p>	Cllr Lang and Cllr Barnes
20/78	Allotment and Cemetery matters	
	Cheryl Hart – moving – AGREE she can carry on with allotment.	
20/79	<p>Cemetery – Cllr Waldron</p> <p>Matters arising:</p> <p>Item 20/61 - Railings damaged by the school –ACTION Cllr Bell to follow up and chase repair.</p>	Cllr Bell
20/80	<p>Next meeting 9th March 2020</p> <p>Meeting ended 9.10pm</p>	