

**Hursley Parish Council meeting
Via Zoom**

13th July 2020

MINUTES OF THE PARISH COUNCIL MEETING

<u>Present</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Killeen	Elizabeth Billingham – Clerk	Cllr Warwick
Cllr Guest	Cllr Williams	Cllr Lang
Cllr Rees		
Cllr Bell		
Cllr Burge		
Cllr Barnes		
Cllr O Sullivan		
Cllr Waldron		

Item		ACTION
21/17	Welcome and Apologies	
	Apologies for absence were received from Cllr Lang and Cllr Warwick.	
21/18	Public Participation	
21/19	To approve the minutes of the last meeting 11th July 2020	
	These were approved.	
21/20	District Councillor report	
	Report sent prior to the meeting by Cllr Williams District Council Report July 2020 Ten Weeks of working remotely and what have WCC achieved by working with our communities and community groups? 2027 NHS Volunteers 2100 food parcels delivered 10,000 prescriptions collected and delivered	

£990,000 business grants given to 84 local groups
 £23.5m business grants to 1900 businesses
 £37,000 from Sports England for 7 District sports clubs
 422 vulnerable residents supported by our Local response centre
 25 safe homes provided
 1650 reassurance calls to elderly housing tenants
 108 cleared fly tips
 661,000 bins collected
 Launched virtual public meeting
 Park and ride service continued
 Full planning control services offered remotely
 Local Response Centre
 Part of the County wide network of community support
 Volunteer groups across the district
 next door neighbours
 parish councils
 Round Table, Winchester College, Alresford PIGS and many many more
 LRC has provided advice, support and just 'being there' for people with practical needs or just someone to talk to
 430 cases
 Quick, efficient and well organised – local government at its best
 Emerging Financial Pressures
 Feb 2020 – Balanced budget approved
 Today – Projecting a deficit between £8m- £12m
 How? Car parks are empty Guildhall is closed
 Commercial tenants unable to pay rent
 Economic Downturn

What Next?
 Review and amend forecasts as services return
 Some additional Govt funding - £1.3m so far and ongoing dialogue with ministers
 Specific requirements/support for local councils?
 Review impact of ongoing economic situation? Review of spend/budgets/reserves
 Revised Budget to Cabinet July 2020

Recover, rebuild, reimagine
 Recover – where COVID-19 has caused damage or delay that we need to address
 Rebuild - retaining and building – where COVID-19 has driven change that we wish to accelerate and develop
 Reimagine – where COVID-19 requires us to rethink the way we do things in the future
 Our approach
 Strategy:
 Cabinet report in May – approved overarching approach
 Key work allocated to lead officers working with cabinet members.
 Community impact assessments being carried out across services, and feed into action planning to refine
 Updates to WCC policy committees in June / July Working across the district with local councils critical Principle - what can the council do to help?
 Open space
 Many parks and gardens remained open
 Certain facilities/areas were closed - playgrounds & outdoor sports facilities.

Skateparks re-opened; playgrounds and outdoor gyms remain closed.
Social distancing signs have been displayed
Some sporting activities are set to resume, such as Crown bowling and football training, with appropriate signing in place and arrangements on site managed by clubs

Transport

Market towns - establishing requirements to allow for social distancing and encourage active travel. Requests have been received from Wickham, Bishops Waltham and Alresford which are being assessed.

City Park and Ride service was retained during restrictions and the full timetable resumed 01.06.20

City Pedestrian access - HCC – first wave schemes

North Walls – pedestrian scheme

Jewry Street – pedestrian scheme

Hyde Street – measures to close road to motor vehicles at one midpoint location

Cycle and walking initiatives

Parking – huge reduction, now increasing Parking enforcement - restarting

LOCAL PLAN UPDATE

Cabinet agreed in March 2020 an updated Local Development Scheme (the timetable for the LP)

Cabinet meeting on the 22nd July to seek approval to:

Publish the SHELAA

Agree the Strategic Issues & Options document – consultation in Sept/Oct

We are very keen to make the LP documents much more accessible and visually interesting

We are currently preparing a Local Plan Engagement Strategy building on the Statement of Community Involvement that will be used to inform the public consultation – due to go to Cabinet in August

We recognise the real importance of engaging with the Parish Councils and the Town Forum as part of the Local Plan making process

We want to work with you to find the best way that we can engage with you and your local residents in the Autumn and throughout journey of preparing a Local Plan for our whole District

Further details will be included in the Local Plan Engagement Strategy but if you have any ideas please do let us know by emailing

Planningpolicy@Winchester.gov.uk

Hursley

It has been great to see the community in Hursley working so hard to support the vulnerable and how they have come together during covid-19 to demonstrated was a close community it is. Being able to work with community leaders to connect people and support them has been a key part of ensuring our residents are taken care of.

Also working with parish and making sure that they are given the advice that they need during this confusing and fast changing time. Rules and advice have been changing on a week by week basis and it has been great to have such capable officers at WCC to be able to pass this information on to the Parish and ensure everyone is up to date.

Cllrs Bell, Laming and Williams

Cllr Bell noted that at a meeting on the 13th July that the council had

	discussed that they were hoping to reopen River Park in September Green waste bin would be introduced to replace the bags. Starting in September. It will be a one off fee annually.	
20/21	<p>County Councillor report</p> <p>Matters arising</p> <p>Item 20/82: Chandlers Ford Parish Council have been exploring a possible cycle path from Chandlers Ford to Winchester.</p> <p>Cllr Warwick confirmed that there was a new funding initiative announced relating to cycling and walking to work. HCC has applied for some of this funding for existing projects but she would ask for the feasibility of a cycle path/lane along the existing road. ACTION Cllr Warwick</p> <p>Item 20/84 - Electric Charging point - Cllr Warwick had sent general guidance on charging over pavements. ACTION Clerk to put on website</p>	On going Cllr Warwick
	<p>Report was sent prior to the meeting.</p> <p>Update from Hampshire County Councillor Jan Warwick, July 2020</p> <p>Changes to Road Space -a range of temporary changes have been made across the county to provide more road space to support social distancing in town centres and for people cycling and walking:</p> <p>Waiting times at 166 crossings and traffic signals have been reduced to favour pedestrians</p> <p>Work has started across town and city centres to give more space to pedestrians.</p> <p>Over 2500 schemes have been suggested to date. A new webpage lists the current schemes and also links to a map to engage with the community on local priorities, and where organisations and people can make their suggestions, and see what others think.</p> <p>HCC will bid for further national funding later in the summer and continue to help Hampshire's residents make healthier, greener journeys and support the economic recovery of Hampshire. Schemes will be reviewed for function and performance and will be altered if necessary. Schemes may also be considered for retention, based on feedback and evidence of effectiveness.</p> <p>Climate Change Strategy One year after declaring a climate change emergency this strategy outlines the actions required across Hampshire County Council to meet the challenging target of carbon neutrality by 2050 and to build resilience to a 2C rise in temperature. A detailed Action Plan will be adopted in September. Three community projects will begin to help reduce residential emissions –the Environment Centre will provide telephone and online advice and support for residents, establishing a Community Energy Network and a targeted Solar buying scheme for 125,000 homes. https://www.hants.gov.uk/News/07072020ClimateChange.</p> <p>HWRCs: Due to the high volume of users Hampshire County Council have an online pre-booking system for residents to access Household Waste Recycling Centres (HWRCs) to manage demand and reduce queuing traffic. You can book online here https://www.hants.gov.uk/wasteandrecycling or call 02380 179 949. You should also register your car number plate/s for access to the sites by 1st August 2020.</p>	

	<p>Play to the Crowd (Theatre Royal and Hat Fair, Winchester)</p> <p>The Theatre Royal has announced an emergency survival appeal alongside the support package announced this month. Further details can be found here: https://playtothecrowd.co.uk/support-us/survival-appeal</p> <p>Cllr Jan Warwick Hampshire County Councillor Winchester Downlands Email: jan.warwick@hants.gov.uk or Telephone 07712 695431</p> <p>Other items to note: Climate change strategy details sent out prior to the meeting from Cllr Killeen. One way traffic system has been discussed in Winchester. Funding initiatives for cycling is ongoing. Charge cables on payments. – ACTION Put on the website – Clerk ACTION Put on Village social media – Cllr Killeen.</p>	Clerk/Cllr Killeen
20/22	Police and Crime report	
	<p>Nottingham Knockers had been reported within the village. Residents were urged to be alert.</p> <p>Gardening tools stolen from a shed.</p> <p>Police chase in Port Lane – On CCTV from shop - nothing heard since.</p> <p>Fly tipping issues continue.</p> <p>Anti-Social behaviour in Compton lock and Otterborne and some issues at the recreation ground.</p>	
20/23	Finance and Council matters	
20/23.1	<p>Matters arising - Item 67/13 – Litter picking - WCC have a new contract with letter picking on B3090 and area starting with A303 – ACTION Cllr Bell finding out dates and areas. See below</p> <p>Village litter picking – Various areas that need to be covered.</p> <p>ACTION: Cllr Barnes and Cllr Burge to coordinate volunteers – they will notify clerk on volunteer's dates and risk assessment prior to work. Cllr Bell to arrange for suitable litter picking kit from WCC.</p>	
	<p>Litter picking. Cllr Bell noted that this is an HCC responsibility outside the village area, and WCC rarely litter pick within the village area - they rely on community action and are therefore very willing to supply equipment such as grabs, sacks and hi viz vests. However, anything we organise within the community will still have to respect social distancing as well as usual Health and Safety.</p> <p>We had been promised a schedule of dates and routes when the HCC litter picking teams would be in our area. They have not yet supplied this information and all such activity has been suspended or delayed because of Covid. We would hope it can resume now. Once anything starts again Cllr Bell will update Council.</p>	
20/23.2	To agree Payments	
	<p>Payments July 2020</p> <p>1st June 2020 1668 WCC Dog bins £ 70.00</p> <p>1st June 2020 1669 ROSPA Play insp £ 111.60</p>	

	<p>1st June 2020 1670 D Killeen Parish Exp £ 212.00 13th June 2020 1671 E Billingham June July £ 564.08 13th June 2020 1672 E Billingham GW Shelters Bus stop rpr £ 529.39 13th June 2020 1673 M Ribbeck Cemetery and Meredun £ 720.00 13th June 2020 1674 Toby Guest Goal repairs £ 22.37 13th June 2020 1675 E Billingham Expenses £ 136.50 Totals £ 2,365.94</p> <p>RESOLVED to agree</p>	
20/23.3	<p>To note the Auditors findings. The HPC is exempt from External Audit – 2019/20 – The auditor found no issues to raise about the audit and we can now display the details on the website etc. ACTION Clerk</p>	Clerk
20/23.4	To nominate Angela Elder as Hursley rep on the HCC Action for Climate Change programme.	
	Cllr Killeen had sent the Terms of Reference out to the Council. Councillors were asked to come back to Clerk or Chair and express any interest in being involved. Cllr Bell, Cllr Killeen and Cllr O'Sullivan have been noted as contact points. AGENDA next meeting	AGENDA
20.23.5	<p>To receive an update to parking and Meredun path – Cllr Guest</p> <p><i>For Elizabeth's benefit, David and I met with them last week to follow up on their previous quote and proposal for a fittlestone surface on the turning/parking area and down alongside the parish hall (postponing the path works as they are now looking okay following lighting being installed). AS had previously inspected the site, but this time, their second visit it had been raining quite heavily and they saw the site in a new light, causing them to revise their recommendations. They believe that due to the way the road doesn't drain well, and with cars turning on that space, the fittlestone will not last very long and be worn away. They suggested two alternatives; tarmac (which we'd looked into before) and cellweb mats which are rubber mats with empty cells into which you fill with stone. They would therefore obtain new quotes.</i></p> <p><i>AS came back to me today (and I trust what they say, they seem to be very experienced and honest too) and they had also sought further advice. It comes down to:</i></p> <p><i>The area alongside the road down by the parish halls would really need tarmac, due to the way it drains and the surface. Large stones would stay in situ but small ones will get washed away very quickly. The road could do with widening and levelling. This is likely to come to 5 figures and outside of HPC budget (estimate £10-12k including turning area) - we could dig a separate drainage channel; but this is likely to be expensive too.</i></p> <p><i>If we forget the roadway and just concentrate on the level turning/parking area, we could get away with the cellweb mats and stone - the cellweb is £5-10 per square metre and we have around 80 metres square to cover - so we're looking at the initial stone quote plus an additional £1k or so. There would be no guarantee on how long that would last, but being level, it should retain its stone contents okay and be resilient to tyres.</i></p> <p><i>So, we can try and raise £10k or so to professionally tarmac both areas and widen the lane - could obtain 3 quotes from tarmac companies to push that down. Acknowledging the fact that we're not going to release £10k in light of</i></p>	

	<p><i>upcoming Parish Plan works, then I propose one of two approaches:</i></p> <p><i>1. Go ahead with just the turning/parking area and sign-off c£3200 plus VAT - this would be the cellweb mats with stone in-fill</i></p> <p><i>2. Appraise Parish Plan road works and ask contractors to include the church lane tarmac job into their works quote at that time - may get it cheaper if bundled with something else?</i></p> <p><i>or 3, same as 2 but include the turning/parking area tarmac job at the same time and forget the cellweb. Tarmac will last longer (if done properly, unlike last attempt).</i></p> <p>There was some discussion on what might be suitable. The council would wait for more details from Cllr Guest</p>	Cllr Guest
20/23.6	<p>Update on SLR. – <i>This is on order – there is an issue with the solar batteries which Otterborne are having so this will delay the solar version. Due to backlog HCC have not approved the new sites and they are working through as fast as they can.</i></p> <p><i>The company that moves current SLR has come back to say he will not place them at present as it takes two people and they cannot socially distance from each other. I know other councils with other SLRs and I am trying to see if their teams might move ours.</i></p>	
	ACTION Cllr Burge will ask MJT about moving the signs and assisting.	
20/23.7	Update on actions relating to the Coronavirus	
	Shop has table with stock outside and plans to continue at least through the summer. The shop is still supporting three sheltered people.	
20/23.9	Broadband update – Cllr Killeen	
	Still pursuing – it is possible that Open Reach may agree to do the work. Ongoing.	
20/23.10	To discuss Village Gateway – Cllr Killeen	
	From Parish Plan – work has been underway to get the Parish Plan document out to all Parishioners within the week. Village Gate is part of actions from the Plan. Hope that there will be more to report at the next meeting.	AGENDA
20/24	Planning	
20/24.1	Matters arising: Item 21/09 - Cllr Bell will draft a letter to Parishioners reminding them to bring along any plans to the council prior to applying to WCC as per Winchester Planning – ACTION Cllr Bell	
	Cllr Bell had written this and would send out to all. ACTION Cllr Bell	Cllr Bell
20/24.2	<p>Planning update and any applications</p> <p>To discuss changes to the application for 3 Sussex Close and agree any comments.</p> <p>20/01363/TPO - 8 Heathcote Place, Hursley</p> <p>20/01121/FUL- Clarendon Lodge</p> <p>Green mulch and gypsum at Silkstead Farm – email sent with supporting documents</p>	
	<p>Ladwell – Planning meeting in August. Someone from the PC will need to attend.</p> <p>3 Sussex Close – Revised plan – RESOLVED to NO COMMENT</p> <p>8 Heathcote Place – RESOLVED No Comment</p>	

	<p>Clarendon Lodge – RESOLVED No comment</p> <p>Silkstead Farm – Cllr Burge had spoken to the owner about the application. Extension of the existing yard. Talked through in details and viewed the site. 10,000 tonnes processing on the farm and saving on fertilisers and due to process on site less traffic movements than currently. Planting might be suggested. Some of it may be seen on Shepherds Lane. Using waste products and saving on artificial fertilisers. Green waste processing from tree surgeons etc. Shred, screed and leave for a month and spread when conditions allowed. Gypsum – 1000 tonnes – through screener and mixed with green waste. Question about noise – Compton and Shawford might be affected by noise. Hampshire Minerals and waste will assess if it's a good plan. HCC will assess the traffic movements. There may be concern about increase in size of facility. RESOLVED to agree to support but to add some concerns - Cllr Bell to write a response. ACTION Cllr Bell</p>	Cllr Bell
20/24.3	To note any Decisions made by WCC.	
20/24.4	Affordable Housing – report any update	
	It was agreed this no longer needed to be on the agenda.	
20/24.5	<p>Local Plan – existing 2031 next would cover 2038 - 2041 – WCC I currently ahead of number of required houses. 1000 more until to 2038 6000 to 2041 Options paper – all housing could come within WCC and market towns or distributed.</p> <p>SHELA would be open for landowners to lodge land – Land nominated by land owners – none are approved for development.</p> <p>Cllr Bell will monitor – HPC need to respond when papers come out.</p>	
20/25	Parish Plan update	
	Reports of Council Representatives.	
20/25.1	Village shop update.	
	Noted within previous item – Thanks were made to the volunteers – revenue is falling now that people were more confident about returning to larger shops. It was asked if this was due to parking. It was felt that this wasn't an issue and that will review in September.	
20/26	Parish Hall – Cllr Guest	
	Meeting on Wednesday – nothing to add about Trustees. Cllr Guest asked to speak to the committee about moving it forward.	
	<p>Cllr Williams arrived at the meeting – wanted to add that the Council workers had come together during the lockdown – bin men etc still out working and many others at home.</p> <p>Trying to get people to pick up litter and promote with Plastic Free litter etc. Encourage people to do litter picking on daily walk. Bin outside the Village shop.</p>	
20/27	Recreation Ground & Environment Matters.	
	Update on wildlife area at the Recreation Ground	
	Cllr Killeen will report back at the next meeting.	
20/28	Lengthsman update	
	Asked councillors to report anything to the Clerk	All Cllrs
20/29	Highways Matters arising - Item 20/92.3 - Railings – ACTION Cllr Bell to chase Highways relating to repair. See below	
	Railings on Main Road. Cllr Bell reported - This is being followed up by both Gina Chandler, our Highways Engineer who knows the patch, and Highways Operations who clearly don't. This will also have been affected by the Covid	

	<p>shut down. Unfortunately, they seem to have returned to the position of ordering replacement railings, which is likely to mean a further substantial wait.</p> <p>Communications have been copied to Cllr Killeen and the Clerk, and also to Jan Warwick who is pressing from the inside!</p> <p>Additional action - shrub bed next to Pelican Court. This is meant to be tended three times a year by IdVerde on behalf of Winchester Housing, but has not happened because of Covid. Action has been promised. Again, communications have been copied to Cllr Killeen and the Clerk.</p> <p>ACTION – Cllr Killeen and Cllr Bell to follow up</p>	Cllr Killeen and Cllr Bell
20/30	Allotment and Cemetery matters	
	Cemetery – Cllr Waldron – Hedges cut and tidied up. Discussed filling in potholes in track and hedgerow along track to the end. ACTION Cllr Killeen and Cllr Wardron	Cllr Killeen and Cllr Waldron
	Allotments – Cllr Waldron	
20/31	Next meeting: 14th September 2020	

Meeting end at 8.46