

Hursley Parish Council meeting
Parish Hall, Hursley
Monday 13th May 2019
Hursley Parish Hall

MINUTES OF THE PARISH COUNCIL MEETING

<u>Present</u>	<u>In attendance</u>	<u>Apologies</u>
Cllr Killeen	Elizabeth Billingham – Clerk	Cllr Guest
Cllr Waldron	Cllr Williams	
Cllr Bell		
Cllr Rees		
Cllr O’Sullivan		

Item		ACTION
20/1	Welcome and Apologies	
	Welcome to all councillors. Acceptance of apologies from Cllr Guest After the recent City Council elections Cllr Hannah Williams was newly elected and the Council welcomed her to the meeting.	
20/2	To elect a Chairperson	
	Cllr Killeen was nominated and duly elected .	
20/3	To receive Chairperson’s Declaration of Acceptance of Office	
	Declaration of Acceptance of Office was accepted.	
20/4	To elect a Vice Chair-person	
	Cllr O’Sullivan was nominated and duly elected.	
20/5	Co-option on new Parish Councillor	
	Angus Lang and Jerry Barnes had sent their introductions to the Clerk and these had been distributed prior to the meeting. They each gave a brief summary of their background and what they could offer the village if co-opted. They were asked to leave the meeting whilst the Council discussed the candidates. RESOLVED to approve the co-option of Cllr Barnes and Cllr Lang. This left one vacancy.	

20/6	Public Participation	
	Cllr Williams introduced herself, gave a little background history and that she hoped to get to know the Parish in her time.	
20/7	To approve the minutes of the last meeting.	
	RESOLVED To approve the last minutes.	
20/7.1	Matters arising from the minutes of the meeting of 11 th March 2019	
	Within the agenda.	
20/8	To appoint Committees and Council Representatives <ul style="list-style-type: none"> • Village Hall committee • Allotments Rep • Cemetery Rep • Tree Warden • Footpaths Any others	
	Vacancies were discussed and the follow were assigned roles. Finance committee – Cllr O’Sullivan and Cllr Lang Village Hall – Cllr Guest Allotments – Cllr Waldron and Cemetery Alan Beusman - Tree Warden Chris Beddoes and Kay Blackman – Footpaths Recreation Ground – Angela Elder ACTION Cllr Killeen to send email addresses to the Clerk so the Clerk could contact them all.	Cllr Killeen
20/9	Review and approve Standing Orders and Financial Regulations	
	RESOLVED to approve	
20/10	Review and confirmation of arrangements for insurance cover in respect of all insured risks.	
	RESOLVED to approve	
20/11	Review Council membership of HALC, SLCC and other memberships	
	RESOLVED to approve ACTION Clerk to send out HALC Training list The Clerk would make arrangements to join the SLCC £132.00	Clerk
20/12	To review Councils policies and procedures: Complaints procedure Freedom of Information Act 1998 procedure. Data Protection Act 1998 and General Data Protection Regulations procedure	
	RESOLVED to approve	
20/13	Agreeing the dates of the meetings of the Full Parish Council	
	Dates of the meetings will be – 2019 - 8 th July, 9 th September, 11 th November, 2020 - 13 th January, 9 th March, 11 th May (AGM) 18 th May APM.	
20/14	Public Participation	
	None	
20/15	District Councillor report	

	No report at this time	
20/16	County Councillor report	
	No report at this time	
2017	Police report	
	Small robberies have occurred recently and have been reported. ACTION Cllr Killeen to call the police and discuss reporting. Invite to APM	Cllr Killeen
20/18	Finance and Council matters	
20/18.1	Review System of Internal Control	
	RESOLVED to approve	
20/18.2	Financial Statement as at 30th April 2019	
	End of year finance details were sent to all Councillors prior to the meeting.	
20/18.3	To review Financial Risk Assessment and any other Risk Assessments	
	RESOLVED to approve	
20/18.4	To consider report of the Internal Auditor	
	Clerk discussed the audit and the signed audit report	
20/18.5	Annual Governance and Accountability Return – To make the Annual Governance Statement 2018/2019 To approve Accounts and the Accounting Statement 2018/2019	
	The Clerk read out the Annual Governance Statement and the Council agreed to all statements, Part 2 and 3 were duly agreed and signed.	
20/18.6	To approve payments or April/May 2019	
	RESOLVED to approve	
20/18.7	To discuss and agree way forward on the drinking fountain.	
	Cllr Guest had sent out a detailed report to all Councillors. The drinking fountain had been ordered but not yet received. RESOLVED to approve to install at the Parish Hall.	
20/18.8	To note and agree details of a new memorial bench	
	Mr Rodbourne had ordered the bench from Chic Teak. The Council would order and pay for the bench. Mr Rodourne would make a grant for the bench and the Council would reclaim the VAT	
20/19	Planning	
20/19.1	To note any Decisions made by WCC.	
	Noted	
20/19.2	To consider any applications	
	19/00848/HOU - 70 Collins Lane, Hursley, SO21 2JX	

	RESOLVED to wait to hear what the conservation officer states. Feel it might be considered a Heritage Asset. Want to know how this status protects the building. ACTION - Clerk to write to the Planning WCC and state that the Council are have questions about the plans and would like to know what the Conservation Officer reports and would like to make a decision relating to their recommendation.	Clerk
20/20	Parish Plan update	
	Michael Arthur will give an update at the APM It was noted that Cllr Killen and Michael Arthur are heavily involved in the shop. Not proposing a AGM until more certain about the Post Office etc.	
20/21	Reports of Council Representatives.	
20/21. 1	Meetings attended	
20/21. 2	Parish Hall – Cllr Guest	
	Report sent out prior to the meeting. Report attached to the minutes. It was noted that the Parish Hall wish to put down scalplings behind the church but do not have any further details at this time.	
20/21. 3	Cemetery – Cllr Waldron	
	First cutting undertaken. Cllr Waldron wants to get a quote for fixing some headstones. ACTION Cllr Waldron	Cllr Waldron
20/21. 4	Allotments – Cllr Waldron	
	The Clerk had met with Caroline Killeen and discussed the changes and agreements. Tenures will now all be aligned to October date.	
20/21. 5	Others - None	
20/22	Recreation Ground & Environment Matters.	
20/22. 1	Matters arising	
	Grass cutting had now started. Cllr O Sullivan noted that he had noticed an increase in balloons on land at Home Farm. Suggested that request be made that as a village no balloons and Chinese lanterns be released. ACTION In the Parish Magazine. Cllr Bell	Cllr Bell
20/22. 2	Lengthsman – To agree new contract terms and report on visit	
	Cllr Bell noted that he swept through the village but had not had time to complete all tasks. Next visits were July 24 th , October 16 th , January 29 th Standon path, bus stops, Pitt Triangle. Suggest a contractor. ACTION Clerk to ask the golf course to cut hedge. South Winchester Golf Club ACTION Cllr O'Sullivan and Cllr Rees to discuss hedges with Farm manager.	Clerk Cllr O'Sullivan
20/23	Allotment and Cemetery matters	
	None	

20/24	Annual Parish Meeting – 20th May 2019	
	HPCA – Representative would be present. IBM – Representative invited. School invited – Mr Marcus invited.	
20/25	Next meeting: 8th July 2019 – Ended 9.15pm	
	War Memorial and Stone seat – Pursue Listing on War Memorials register. Agreed to pursue. ACTION Cllr Killeen to pursue with Antonia Strickland. Village Fete – 15th June in school grounds. Tennis Club – AGENDA item	Cllr Killeen AGENDA