

Hursley Parish Council meeting
Parish Hall, Hursley
 Monday 16th May 2022

Hursley Parish Hall

MINUTES OF THE PARISH COUNCIL MEETING

Minutes

Present	In attendance	Apologies
Cllr Killeen	Elizabeth Billingham	Cllr Warwick
Cllr Rees	Cllr Williams	
Cllr Bell		
Cllr Lang		
Cllr Burgess		
Cllr Barnes		
Cllr Waldron		
Cllr O Sullivan		

Item	Subject	Action
	<u>Annual General Meeting of the Hursley Parish Council</u>	
23/01	Welcome and Apologies	
	The Chair welcomed everyone to the meeting. Nominations were requested for the following officers:	
23/01.1	To Elect the following officers: Chair Vice Chair And appointments to committees and Parish groups	
	Proposal - Cllr Killeen – All in favour - Duly elected. Proposal – Cllr Guest – All in favour – Duly elected The following representatives were approved Cllr O Sullivan – Finance Cllr Rees – Recreation Cllr Waldron – Cemetery and Allotments Cllr Burge – Tree officer Cllr Bell – Planning Passenger Transport Forum - WDALC Cllr Guest – Parish Hall Committee HVCA – Richard Baker to report as needed. ACTION Cllr Killeen to ask Richard Baker for reports.	Cllr Killeen
23/2	Annual Governance and Procedure	
	Approved	
23/2.1	Review and approve Standing Orders and Financial Regulations	
	RESOLVED to approve	

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23/2.2	Review and confirmation of arrangements for insurance cover in respect of all insured risks.	
	RESOLVED ACTION – Clerk to gain confirmation about Pitt Jubilee	Clerk
23/2.3	Review Council membership of HALC, SLCC and other memberships	
	HALC approved	
23/2.4	To review Councils policies and procedures: Complaints procedure Freedom of Information Act 1998 procedure. Data Protection Act 1998 and General Data Protection Regulations procedure	
	RESOLVED to approve	
23/2.5	Noting the dates of the meetings of the Full Parish Council 6.30pm time 18th July 2022 19th September 2022 21st November 2022 16th January 2023 20th March 2023	
	Meeting dates were noted End of AGM	
	<u>Meeting of the Hursley Parish Council</u>	
23/3	Public Participation	
	No members of the public	
23/4	To approve the minutes of the last meeting	
	RESOLVED to approve minutes. Cllr O Sullivan noted that Bunstead Barns would now be solely for the Vet. Practice ACTION Cllr Killeen to investigate Village shop – 15th June 2020 – Shop AGM - will be publicized – Needs to be advertised	Cllr Killeen
23/5	District Councilor report	
	Report was sent before the meeting. Will be attached separately on website. Councilors felt that crime had increased in the area. It is important to keep reporting any crime which would increase likelihood of police interest/presence. Fly tipping – keep reporting – Noted that the best action is to use My Council app. If having rubbish removed by a waste company it is important to make sure they have a permitted. It was noted that it would be good to make the City Council more aware of the helium balloons being released and then landing on farm land. It was asked if there was anything the council could do to help. ACTION Cllr Williams to raise matter with Council Local Plan – processing and moved date to July.	Cllr Williams
23/5	County Councilor report	
	Report sent prior to the meeting. The Council noted the Jubilee grant option. There was some suggestion that a history board or something similar might be a lasting legacy. ACTION Cllr Bell – to lead with the project	Cllr Bell
23/6	Police and Crime report	
	It was hoped that beat surgeries would return – Suggest contact the police and request a date ACTION Cllr Killeen	Cllr Killeen
23/7	Finance and Council matters	
23/7.1	Matters arising - None	
23/7.2	To agree Payments	

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	May 2022 Payments					Clerk
					£ -	
	14th April 2022	Unity	E Billingham	April pay	£ 282.04	
	14th April 2022	Unity	Melon Engineering - E Brown	SLR - 8th - 22nd April	£ 500.00	
	16th May 2022	Unity	Business Str	Jubilee Bunting	£ 1,500.00	
	16th May 2022	Unity	Business Stream	Utilities	£ 0.56	
	16th May 2022	Unity	Grass and Grounds	Invoices 2021	£ 1,350.00	
	16th May 2022	Unity	Grass and Grounds	Invoice 3450	£ 75.00	
	16th May 2022	Unity	Melon Engineering - E Brown	SLR 6th and 20th May	£ 500.00	
	16th May 2022	Unity	E Billingham	May pay	£ 282.24	
	16th May 2022	Unity	Hilliers Nursery	Trees	£ 158.00	
	16th May 2022	Unity	E Billingham	Expenses	£ 152.36	
	16th May 2022	Unity	HALC	Membership	£ 352.41	
	16th May 2022	Unity	Uk Insurance	Annual Insurance	£ 1,304.61	
	16th May 2022	Unity	HMRC	Tax 2022	£ 846.20	
	16th May 2022	Chq	Hursley Parish Council	Dep to new account	£20,000.00	
				Total	£ 28,003.42	
	Incl Mr Rebbeck £120.00 ACTION to add Cllr Rees – to signature.					
23/7.3	To agree the accounts and refer to the Internal Auditor – brief explanation of the changes to deadlines for accounts.					
	Accounts – resolved to refer to the Auditor. ACTION Clerk to send the Neighbourhood Plan breakdown					Clerk
23/7.4	Annual Governance and Accountability Return a) To make the Annual Governance Statement 2021 2022 b) To approve the accounts and Statement for the return AGAR Part 3 c) To approve of using the external auditor John Murray					
	Clerk read out the questions RESOLVED to agree					
23/7.5	To review insurance coverage and agree payment					
	Schedule details were sent out prior to the meeting RESOLVED to agree					
23/7.6	Jubilee Celebrations – Update – Cllr Bell Matters arising – Item 22/90.7 – Ideas for celebration ACTION_ Cllr Bell - Will look for ideas for coins etc. Check bunting – ACTION Purchase some more. Clerk to obtain a quote – 1000 metres. Discussed the old people’s lunch – ACTION Cllr Bell talk to Richard about lunch for the elderly. Heathcote Street party. Find out some ideas about Village whole event. Either Rec or other areas.					
	Jubilee programme now available to all residents. A new Website had been made with all the details of events. Exhibition – photo albums have been offered. Tea for Elderly will go ahead. Dolphin has donated some drinks and glasses. Treasure Hunt and decorate your door. BBQ – HVCA to supply BBQ and bring your own meat, burgers. Need a budget proposal for any spend that Council will cover – ACTION Cllr Bell will ask the committee to ask for a budget.					Cllr Bell
23/7.7	To discuss final arrangements for the APM					
	ACTION: Clerk to pick up food and wine and soft drinks Confirm Community reports Can go in the Parish Magazine in future.					Clerk
23.8	Planning					
23/8.1	Matters arising – Item 22/ 91.1 The Enforcement list ACTION Cllr Killeen to take it forward. Item 22/91/1 - Bunstead Barns – concern over traffic safety as more units become occupied – ACTION Cllr Killeen					

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	Want to know status of the Enforcement cases ACTION Cllr Williams	Cllr Williams
23/8.2	<p>Planning update and any applications – please see WCC website for up-to-date application. 22/00306/LIS – Silkstead House Silkstead Lane Hursley Hampshire SO21 2LG Raise height of and well by 4 courses and add a walk on glass top. The circular glass cover will be flush with the flooring. Refit existing wooden flooring to suit. Add spotlights to the well Open for comment icon 22/00795/LIS - 22/00653/HOU- Pickett Cottage Hursley Park Hursley Park Road Hursley Winchester Hampshire SO21 2JL Alterations and additions to Pickett Cottage and Estate Office at Home Farm, the Hursley Estate, Hampshire. Received: Fri 08 Apr 2022 Validated: Fri 08 Apr 2022 Status: Current To note procedure - Planning Appeal Notification - 124 Lower Shawlands Bunstead Lane - APP/L1765/W/22/3290829</p>	
	<p>Silkstead House – RESOLVED to approve. Pickett Cottage – RESOLVED to approve Sarum/Kilim Lane – new house being built – Flagstaff stables. New entrance driveway. Dores Lane – demolished property – Slackstead House. Planning Appeal Notification - 124 Lower Shawlands Bunstead Lane - APP/L1765/W/22/3290829I – Appeal on one application and feel may be an appeal for the other. Barn Conversion – Technical appeal. Feel no need to comment.</p>	Clerk
23/8.3	WCC Local Plan update	
	Refer to Cllr Williams report on proposed location of dwellings. Chairs will meet to discuss the extra 300 houses.	
23/9	Neighbourhood Plan update – Matters arising – Item 22/91.3 - Housing needs survey is ready to send out. ACTION Website / FB link Clerk	
	Survey had not gone out yet – ACTION Cllr Killeen will chase and forward.	Cllr Killeen
23/10	Reports of Council Representatives.	
23/10.1	Village shop update. – Cllr Killeen gave a brief update and will provide dates of meetings. Needing volunteers. ACTION Cllr Killeen	Cllr Killeen
23/10.2	Parish Hall – Cllr Guest	
	AGM meeting soon and hoped to get an annual report for the Council APM. Marking had been completed for disabled space. Drinking fountain to be turned back on. Usage and repair of the lane need to be discussed. With contribution from hall. Parish Hall noticeboard – needs cleaning ACTION Cllr Guest.	Cllr Guest
23/11	Recreation Ground & Environment Matters. Matters arising – Item 22/93.1 - ACTION Watch out for mowing around the new plantings. Cllr Killeen to discuss.	
	Football post fell over again and vandalized. Grass cutting – cut before the end of May.	
23/12	Lengthsman update Matters arising – Item 22/93.2 – ACTION - To note the scheme would be ending and Parishes pursuing ideas. Clerk Note any areas that need work.	
	Some discussion about how it works. It was agreed a different approach would be needed once scheme ended. Propose to look into Mr. Rebbeck taking on some of the tasks – ACTION – Cllr Waldron – to look at jobs. Clerk to give list.	Cllr Waldron Clerk
23/13	Highways SLR – Matters arising – Item 22/94 Additional signs ACTION Clerk to investigate	
	Waiting for new post. ACTION Carried forward. Standon – potholes. Reported on App and encourage others to do so too. Mention app in Parish Magazines – Easy guide to reporting the pothole ACTION Clerk to magazine Ditches being dug in Poles Lane – still no response on village end of Poles Lane. ACTION Cllr Killeen – triangle end of Poles Lane	Clerk Cllr Killeen
23/14	Allotment and Cemetery matters	

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	Matters arising – Item 22/95.2 Lychgate – ACTION Cllr Waldron. Check out the safety.	
	Lychgate – happy with safety of gate. Cooper plot – burial of ashes are now being allowed and will arrange to be cut more often Allotment – Some not being maintained. Ian B will be sending out letters.	
23/15	Next meeting: APM 23rd May HPC Council meeting on 18th July 6.30pm	
	Meeting ended at 20.22	