

MINUTES OF THE PARISH COUNCIL MEETING

Hursley Parish Council meeting

Parish Hall, Hursley

Monday 20th November 2023

Hursley Parish Hall

Present	In attendance	Apologies
Clr Killeen		Clr Bell
Clr Guest		Clr Hanna
Clr Hanna		
Clr Barnes		
Clr Turvey		
Clr Bell		
Clr Chik		
Clr Waldron		

	<u>Minutes of the meeting of the Hursley Parish Council</u>	<u>ACTION</u>
24/42	Public Participation	
	Apologies from Clr Bell and Clr Hanna – Clr Hanna had requested that he be able to dial in to the meeting but it was explained that Councillor needed to be present to take part in the meeting.	
24/43	To approve the minutes of the last meeting – September 2023	
	RESOLVED to approve	
24/44	District Councillor report	
	Clr Brophy had sent his report prior to the meeting – see public participation	
24/45	County Councillor report	
	Clr Warwick had sent her report prior to the meeting. Clr Killeen noted the corner in Enmil Lane – higher kerb to protect the gully or a gate to protect the pipe. Regular digging away was suggested. The tank fills with silt. Felt that a gate might be the preferred option. ACTION Clr Warwick to discuss It was noted that David Sturgess has been invited to join the Flood committee.	Clr Warwick
24/46	Police and Crime report	
	Nothing to report Police will be attending the tree festival Street racing issues had occurred on IBM land and down Port Lane. Police were aware.	
24/47	Finance and Council matters	
24/47.1	Matters arising Item 24/34.2 It was noted that the Notice board at the Parish Hall needed repair – ACTION Clr Waldron – see below in agenda Item 24/34.3 BDO – Audit – It was noted that the BDO had returned the audit and findings. The Clerk would post the conclusion of audit on the notice board and on the website. ACTION Clerk COMPLETE	

	Item 24/34.7 - HVCA firework ACTION Cllr Hanna would chase the risk assessment. - See below																																																					
	Item 24/34.7 - Insurance and risk assessment had come through.																																																					
24/47.2	To approve payments																																																					
	RESOLVED to approve																																																					
	<table border="1"> <tr> <td>November payments</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Melon Engineering/ Ed Brown</td> <td>SLR</td> <td>£500.00</td> </tr> <tr> <td>20th November 2023</td> <td>E Billingham</td> <td>Oct pay inc increase</td> <td>£842.80</td> </tr> <tr> <td>20th November 2023</td> <td>Hampshire Pension Scheme</td> <td>Pension Oct</td> <td>£303.26</td> </tr> <tr> <td>20th November 2023</td> <td>Hampshire Pension Scheme</td> <td>Part pay pension Sept</td> <td>£165.83</td> </tr> <tr> <td>20th November 2023</td> <td>Barry Steel</td> <td>Cemetary works</td> <td>£1,960.00</td> </tr> <tr> <td>20th November 2023</td> <td>Business Stream</td> <td>Water</td> <td>£53.80</td> </tr> <tr> <td>20th November 2023</td> <td>D Killeen</td> <td>Planters</td> <td>£43.00</td> </tr> <tr> <td>20th November 2023</td> <td>J Ralph</td> <td>Planters</td> <td>£147.90</td> </tr> <tr> <td>20th November 2023</td> <td>E Billingham</td> <td>Exp inc ink and paper</td> <td>£197.58</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Unity Bank balance</td> <td>£17,087.83</td> </tr> </table>	November payments					Melon Engineering/ Ed Brown	SLR	£500.00	20th November 2023	E Billingham	Oct pay inc increase	£842.80	20th November 2023	Hampshire Pension Scheme	Pension Oct	£303.26	20th November 2023	Hampshire Pension Scheme	Part pay pension Sept	£165.83	20th November 2023	Barry Steel	Cemetary works	£1,960.00	20th November 2023	Business Stream	Water	£53.80	20th November 2023	D Killeen	Planters	£43.00	20th November 2023	J Ralph	Planters	£147.90	20th November 2023	E Billingham	Exp inc ink and paper	£197.58											Unity Bank balance	£17,087.83	
November payments																																																						
	Melon Engineering/ Ed Brown	SLR	£500.00																																																			
20th November 2023	E Billingham	Oct pay inc increase	£842.80																																																			
20th November 2023	Hampshire Pension Scheme	Pension Oct	£303.26																																																			
20th November 2023	Hampshire Pension Scheme	Part pay pension Sept	£165.83																																																			
20th November 2023	Barry Steel	Cemetary works	£1,960.00																																																			
20th November 2023	Business Stream	Water	£53.80																																																			
20th November 2023	D Killeen	Planters	£43.00																																																			
20th November 2023	J Ralph	Planters	£147.90																																																			
20th November 2023	E Billingham	Exp inc ink and paper	£197.58																																																			
		Unity Bank balance	£17,087.83																																																			
24/47.3	To approve of the grant policy and grant application form to be on the website																																																					
	Explained S137 send details RESOLVED to approve new form																																																					
24/47.4	To approve the purchase of a new noticeboard – to consider quotes and approve																																																					
	<p>Clerk supplied range of costs for new board. AGREED to remove existing board. Put a note on the noticeboard it will be removed. ACTION Clerk to give the key to Cllr Edgoose for Enmil.</p> <p>It was noted that the Tennis Club had handed back the tennis court area. This would need to be discussed and added to insurance and any keys located. ACTION Clerk to find costs for insurance ACTION Cllr Turvey and Cllr Chik to get the keys and check shed. ACTION Cllr Turvey and Cllr Chik to talk with some local companies and planning for possible MUGA and to bring back to the next meeting</p>	<p>Clerk</p> <p>Clerk Cllr Turvey Cllr Chik</p>																																																				
24/47.5	To discuss and agree upon course of action relating to a Village sign – Cllr Guest																																																					
	<p>Approx £3000 - £5000 costing Designs – Suggest go out to a contest for a village sign. ACTION Cllr Guest to arrange ideas for a contest with school/children Discuss with David Keys</p>	Cllr Guest																																																				
24/47.6	To discuss budget for 2024 - 2025																																																					
	<p>Report sent prior to the meeting. Discussed details on the spreadsheet and the costs per parishioner. Discussed the position and costs for Neighbourhood Plan. See budget sheet at end of minutes below</p>																																																					
24/47.7	To agree precept 2024 2025																																																					
	RESOLVED to agree to remain the same. £30,000																																																					
24/47.8	<p>Village sign – Cllr Guest Matter arising: Item 24/34.5 ACTION Cllr Guest to bring a proposal to the next meeting. Clerk to investigate and send emails Clerks who have done signs.</p>	Clerk Cllr Guest																																																				

24/47.9	To discuss and decide on a grant to WVT	
	Application for a grant – requested £400. ACTION Cllr Brnes to request the financial accounts. RESOLVED to approve in principle.	Cllr Barnes
24/47.10	Update on the Old Forge and any actions needed, Cllr Killeen gave background. Grade 2 listed. Discussion over possible purchase, Grant funding - the Rural England Prosperity Fund are finding if it can be used to purchase a building. RESOLVED Working group – Cllr Edgoose, Cllr Killeen Cllr Waldron, Cllr Bell	
24/47.11	To note the back dated and future annual payment of £2,500 from Conrad Energy Ltd. ACTION Clerk sent bank details	
	ACTION formally thank Alan Rodbourne for work on cut out soldiers and cleaning stone seat – Cllr Killeen to provide contact details. Also, thanks to be made to Laura Watts David Key ACTION Clerk to ask who third person was and thank them form HPC	Clerk Cllr Killeen
24/48	Planning and Planning matters	
24/48.1	Matters arising Item 24/34 - 23/01625/FUL – RESOLVED to express concerns about highway and landscaping and possible speed reduction suggestion. ACTION Cllr Bell to resend report. Sent	
24/48.2	Planning Applications 23/02213/FUL Bunstead Barns Poles Lane Hursley Hampshire Positioning of container for specialist MRI equipment on site adjacent to door to veterinary hospital facility, together with canopy between the existing building and the new MRI container unit. 23/01104/FUL Land to The South of Poles Lane Hursley Hampshire Erection of an outbuilding, car parking area and fencing to facilitate the use of the site as dog care facility (Bruce Doggy Day Care) 23/02094/FUL Woolley Green Farm Dores Lane Braishfield Hampshire Proposal: Erect replacement dwelling, detached annex/cart shed, lean to store and retain garden room (The application site is within Winchester City Council and Test Valley Borough Council areas) 23/02202/FUL The Pound 131 Main Road Hursley Winchester Hampshire SO21 2LB Proposal: Erection of a steel-framed barn for the storage of farm equipment, hay and haylage. RESOLVED to agree with responses that Cllr Bell recommended.	
24/48.3	Neighbourhood Plan – Cllr Killeen Nothing to update	
24/48.4	Winchester Local Plan – Cllr Kileen Nothing to update	
24/49	Regular Reports of Council Representatives	
24/49.1	Village Shop No longer have a report	
24/49.2	Parish Hall - Cllr Guest Minutes were sent out prior to the meeting. ACTION - Axes – Cllr Killeen to arrange collection ACTION - Barriers – Cllr Killeen to meet with Highways and discuss	Cllr Killeen
24/49.3	WVT report – Cllr Barnes See above	
24/49.4	Grants research report – Cllr Barnes None	
24/49.5	Flood report – Cllr Hanna Cllr Hanna had sent the Flood plan to the Clerk ACTION Clerk to check emergency plan	Clerk
24/50	Highways	
24/50.1	Matters arising- Item 24/38.1 Safety barriers at Parish Hall ACTION Cllr Killeen to incorporate with road updates. – See above Item 24/39.1 - ACTION Cllr Killeen to review posts around village and discuss with HCC Highways/ - On going Item 24/39.2 – 20mph zone Enmill Lane – Pitt from triangle to end of housing would also be suitable. ACTION Cllr Killeen to add to report for Highways. - done	
24/50.2	Hampshire Highways report – Cllr Killeen / Cllr Edgoose Matter arising – Item 24/39.3 ACTION Cllr Killeen to arrange with HCC Highways and report back with amended list.	

	AGREED to hold a council meeting in October to discuss highways proposals	
	There would be a meeting with Cllr Edgoose and Cllr Killeen and HCC Highways to discuss latest report	Cllr Killeen
24/50.3	Bus stop (and other highway) maintenance report – Cllr Waldron Matters arising – Item 24/39.4 ACTION Cllr Waldron to review and update. Cllr Bell – to clarify areas that she is concerned about.	
	To be added to quarterly maintenance.	
24/50.4	Footpath from Standon to Hursley – update from Cllr Edgoose	
	HCC cut the hedge rather than clear the path and this has now been re requested ACTION Cllr Warwick to chase	Cllr Warwick
24/51	Recreation Ground & Environment Matters Arising Item 24/40.1 - Recreation Ground report – It was suggested that when the beam is replaced it would be made into a balance beam ACTION Cllr Chik to discuss with ROSPA and see any restrictions or matting that might be needed. Keys – Key holders were - Cllr David Killeen, Alex Bell, Tennis club and grass cutting team. Agree to cut one for Cllr Chik ACTION Cllr Killeen and Cllr Chik to arrange. Complete	
24/51.1	Recreation Ground report – Cllr Chik To include the update on costings for the beam. Agreed to go with the cheapest option– ACTION Clerk to instruct Vita Play	
	ACTION Place the order and request they do it asap ACTION Cllr Chik - Extra paint for the slide	Clerk Cllr Chik
24.51.2	Hedge Project update – Cllr Turvey	
	Launching on 21 st November – Connecting hedges across Hampshire. Pathways – completed about third. Hope to engage in the project.	
24/51.3	Wilding Spaces – Cllr Turvey – Update on survey Matters arising – Item 24/40.4 - ACTION Cllr Bell to find notes from previous report. Local farmers have done a lot of work with re wilding.	
	Understanding about areas to wild etc. and how they are managed and areas that can be supported and grants that might be available. It was noted that the grass in front of Oddicombe cottage belongs to HCC	
24/51.4	Footpaths – Cllr Chik Matters arising – Item 24/40.4 - It was noted that a volunteer was needed to regularly report on the Rights of Way. ACTION Cllr Killeen to send map of paths	
	Cllr Turvey would report.	
24/51.5	Update on Path to cemetery – Cllr Chik Matter arising – Item 24/40.6 It was noted that the offer for 20 tons of stones had not yet happened. Cllr Chik was investigating other avenues. ACTION Cllr Killeen and Cllr Chik to follow up.	
	Cllr Chik – Will be done soon - 40 tonnes and supplied free but need to pay for Barry Steele to move and distribute - £1500 Extra can be taken to the village hall RESOLVED to approve	
24/52	Lengthsman scheme – next visit Matters arising – Item 24/40.7 - ACTION to Clerk to report dissatisfaction with the work. .	
	Discussed dissatisfaction with last team	
24/53	Cemetery report – Cllr Waldron Matters arising – Item 24/40.8 - Lychgate – gate looking like it needed some work – ACTION Cllr Waldron will look.	
	On going	
24/54	Allotment report – Cllr Waldron	
	Nothing to report	
	Next meeting – January 2024	
	Ended 8:40 pm	

	Year end 2022 2023	Budget 23/4	Spent to end Oct 23	Estimated additional spend to 31/03/24	Total spend estimate	Potential over / Under spend	Suggested Budget 24/25	Budget breakdown 2024 5	Budget breakdown 2024 5
Insurance	£ 1,031.64	£ 1,500.00	£1,371.32	-	£ 1,371.32	£128.68	£ 1,600.00		
HALC HPFA CPRE Subscription	£ 352.41	£ 500.00	£ 358.60	£ 200.00	£ 558.60	-£58.60	£ 600.00	HALC and SLCC	HALC and SLCC
Audit	£ 435.00	£ 500.00	£ 470.00	-	£ 470.00	£30.00	£ 500.00	New internal auditor	New internal auditor
PCC Magazine		£ 150.00			£-		£ 150.00		
Farley Church		£ 150.00		£ 150.00	£ 150.00	£0.00	£ 200.00		
Misc. Grants/S137	£ 135.00	£ 500.00		£ 400.00	£ 400.00	£100.00	£ 400.00	Citizens advice	Citizens advice
Rec. Gang mowing inc perimeter mowing plus hedges	£ 2,325.00	£ 4,500.00	£ 996.00	£ 1,000.00	£ 1,996.00	£2,504.00	£ 4,000.00		
Misc. Environmental expenditure including rec. Maintenance Rec tree Survey	£ 8,924.10	£ 2,000.00	£ 4,142.78	£ 2,500.00	£ 6,642.78	£-4,642.78	£ 3,000.00		
Notice Boards				£ 1,800.00	£ 1,800.00	£-1,800.00			
Path Lighting					£-	£0.00			
Cemetery Improvements and unusual items	£-	£ 500.00	£ 386.64		£ 386.64	£113.36	£ 500.00		
Cemetery regular maintenance and water	£ 2,748.78	£ 1,500.00		£ 500.00	£ 500.00	£1,000.00	£ 1,000.00		
Clerk's Net Salary plus pension	£ 4,370.97	£ 4,400.00	£ 3,772.00	£ 3,772.00	£ 7,544.00	£-3,144.00	£ 8,000.00		
PAYE		£ 850.00	£ 503.00	£ 1,500.00	£ 2,003.00	£-1,153.00	£ 2,000.00		
General Admin. inc subs/website and mobile inc expenses	£ 2,489.42	£ 1,500.00	£ 1,303.94	£ 800.00	£ 2,103.94	£-603.94	£ 2,000.00		
Chair's Allowance		£ 200.00			£-	£200.00	£ 200.00		
Parish Projects	£ 7,151.41	£ 11,000.00			£-	£11,000.00			
Coronation 2023/Jubilee 22	£ 333.07	£ 500.00	£ 133.53	£-	£ 133.53	£366.47	£-		
Speed sign	£ 6,600.00	£ 2,000.00	£ 4,598.39	£ 3,000.00	£ 7,598.39	£-5,598.39	£ 6,000.00	Includes buying new batteries - Income to offset from Sparsholt Council of	Includes buying new batteries
Lengthsman etc	£ 240.00	£ 1,000.00	£ 24.00	£ 100.00	£ 124.00	£876.00	£ 1,000.00		
Dog Bins	£ 65.00	£ 300.00	£130.00	£ 130.00	£ 260.00	£40.00	£ 260.00		
Parish Plan/Neighbour hood plan	£ 5,790.03	£ 20,000.00			£-	£20,000.00			
NEW - Parish General Contract					£-	£0.00			
VAT	£ 4,613.64		£ 416.96		£ 416.96	£-416.96	£ 0.00		
Contingency say 5%					£-	£0.00			
Total	£ 47,605.47	£ 53,550.00	£18,607.16	£ 15,652.00	£ 34,259.16	£19,290.84	£ 31,410.00		
Community Benefit Grants					£-				
PRECEPT		£ 30,000.00			£-		£ 30,000.00		
		£0.00							
					Total balance		£78,481.83		
					Projects /Reserve				
					Village Improvements funds from other years		£11,000.00		
					Neighbourhood Plan		£30,000.00		
							£41,000.00		
					Balance remaining		£37,481.83		